

*Our mission is to promote the health and well-being of women, infants,  
and families to achieve a successful pregnancy and a healthy start in life.*

## BOARD OFFICERS

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Department of Children and Families

**DR. SHARETTA REMIKIE**  
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Children's Services Council  
of Broward County, Inc.

**NEIKO SHEA, LCSW**  
Treasurer  
National Youth Advocate Program, Inc.

**MARSHA CHRISTIE, LCSW**  
Secretary  
Community Advocate

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**DR. LORI CANNING, ED.D.**  
Early Learning Language Acquisition  
School Board of Broward County

**TIMOTHY CURTIN, MBA, MSW, CAP**  
Memorial Healthcare System, Inc.

**DR. MARGA FIGUEROA, MD**  
Pediatrics Medical Group of Florida, Inc.

**DR. HARLEEN HUTCHINSON, PSY. D.**  
The Journey Institute, Inc.

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Broward Health Medical Center/  
Salah Foundation Children's Hospital

**ALLISON METSCH, M.S.ED**  
Early Learning Coalition of Broward County, Inc.

**AMY PONT, MHA, RN, BSN**  
Community Care Plan

**KAREN SWARTZBAUGH GHEZZI, MA**  
Community Advocate

**ELIDA SEGRERA, L.M.F.T.**  
Broward Behavioral Health Coalition, Inc.

**DONNA EPRIFANIA**  
ChildNet, Inc.

## EXECUTIVE STAFF

**MONICA FIGUEROA KING, MA**  
Chief Executive Officer

**REGINE KANZKI, MPH**  
Vice President of Operations

*Our vision is to lead the Broward County  
maternal and child health system of care to  
improve birth and developmental outcomes.*

## BOARD OF DIRECTORS MEETING

May 25, 2023, at 9:30 am

*\*In-Person Quorum Required*

Zoom Meeting Information

<https://us02web.zoom.us/j/88261814877>

Meeting ID: 882 6181 4877, Dial In: (929) 205-6099

### I. WELCOME AND INTRODUCTIONS

### II. CONSENT AGENDA \*

- A. March 23, 2023, Board Meeting Minutes p. 1-6
- B. Interim Financial Balance Sheet and Income Statement p. 7-9  
as of March 31, 2023
- C. Heritage Birth Collaborative p. 10-11
- D. Investment Banking Resolution p. 12  
*REVIEWED AND RECOMMENDED BY EXEC/FINANCE ON 5/17/23*

### III. CHIEF EXECUTIVE OFFICER REPORT

- A. Healthy Start System of Care and BHSC Update\* p. 13-19

### IV. FINANCE & ADMINISTRATION REPORT

- A. FY 2023-24 Budget\* p. 20-21

### V. PROGRAM REPORT

- A. Performance Dashboard FY 22/23 p. 22

### VI. OTHER BUSINESS

- A. Board of Directors Meeting Attendance FY 22-23 p. 23

### VII. ANNOUNCEMENTS/PUBLIC COMMENT

### VIII. NEXT BOARD OF DIRECTORS MEETING

- June 22, 2023

### X. ADJOURN

\*Vote Needed

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**Minutes and Notes**  
**Board of Directors Meeting**  
**March 23, 2023 at 9:30 am**

**Members Present**

Dawn Liberta; Dr. Sharetta Remikie; Neiko Shea (zoom); Marsha Christie (zoom); Dr. Lori Canning; Tim Curtin; Dr. Harleen Hutchinson; Rose McKelvie; Allison Metsch; Amy Pont (zoom); Karen Swartzbaugh Ghezzi; Donna Eprifania

**Members Absent**

Dr. Marga Figueroa; Elida Segrera

**Healthy Start Staff Present**

Monica King; Regine Kanzki; Betty DelRio (zoom); Robin Grunfelder (zoom); Danielle Lee (zoom); Samantha Silver (zoom); Teri Roach (zoom)

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
<b>Welcome/ Introductions</b>	Dawn Liberta called the meeting to order at 9:34 am. Roll call followed. An in-person quorum was established.	
<b>Consent Agenda</b>	<p><b>A. January 26, 2023, Board of Directors Meeting Minutes</b></p> <p><b>B. Financial Balance Sheet and Income Statement as of January 31, 2023.</b></p> <p><b>C. FY 22/23 Budget Amendment</b> <i>REVIEWED AND RECOMMENDED BY EXECUTIVE/FINANCE ON 03/15/23</i></p> <p><b>MOTION</b> MOTION by <b>DR. HARLEEN HUTCHINSON</b> to approve the Consent Agenda. <b>SECOND</b> by <b>TIM CURTIN</b>. <b>MOTION CARRIED.</b></p>	Consent Agenda was approved pending correct title change for Dr. Hutchinson.
<b>Chair Report</b>	BHSC will be convening its Nominations Committee, chaired by Tim Curtin. Additional members were solicited, and Allison Metsch and Dr. Sharetta Remikie expressed interest in being a part of this committee. There was a discussion of what roles/skillsets to recruit. A meeting date will be established to meet in May and shared with interested members. BHSC staff will also follow up with Board members whose term is expiring on whether they are interested in continuing their membership.	
<b>Chief Executive Officer Report</b>	<p><b><u>STATE UPDATE</u></b></p> <p><b><u>Florida Association of Healthy Start Coalitions (FAHSC)</u></b> BHSC CEO and VP of Operations attended a FAHSC meeting in February that was focused on updating the Association's Strategic Plan. The plan continues to focus on strengthening FAHSC as the maternal child health leader in the State. BHSC staff also took the opportunity to engage in Legislative Advocacy Visits.</p> <p>FAHSC is pushing forward a legislative funding request to increase the DOH allocation for the Healthy Start Program. A FAHSC advocacy paper was shared for reference. The BHSC CEO has been meeting with legislators about this request while the FAHSC CEO has met with House and Senate HHS Appropriations Committee staff, Committee Chairs, Governor's office and FDOH. It was shared, as of March 22, 2023 the House budget included an increase for the Non-Medicaid population.</p> <p><b><u>Healthy Start MomCare Network (HSMN)</u></b> The Network is monitoring the revenues across the State. There are several factors affecting statewide revenue: workforce recruitment and retention and other Coalitions transitioning to in-person visits. HSMN is projecting it will only utilize \$10 million of the \$20 million increase from 2021. Broward continues to keep its Network claims at a high level and drew down nearly \$700K from the Network in January. Due to Broward County's success with</p>	

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
	<p>drawing down Network funding, it was suggested for BHSC to continue hosting trainings to share its strategies and internal efforts throughout the State.</p> <p><b><u>Florida Department of Health</u></b> BHSC has been moving forward with the implementation of the Fatherhood Program. FDOH is responsible for the provision of curriculum materials and training. FDOH just held the training on the 24/7 Dad curriculum last week on March 6<sup>th</sup> and 7<sup>th</sup>. We were fortunate to have identified a Fatherhood Program Supervisor, Jean Robert Menard, who was able to attend the training. FDOH provided an annual allocation in the amendment, and it is not expected to spend down all the funds by June 30<sup>th</sup>. It was shared that DCF announced approximately \$21 million in additional funding to support the Responsible Fatherhood initiative in Florida.</p> <p>BHSC CEO was asked by FDOH MCH Bureau Chief, Kelly Rogers, to host a site visit for FDOH Deputy Secretary Dr. Kenneth Scheppke. He was preparing for the FDOH presentation to the legislature. Dr. Scheppke along with Shay Chapman, Deputy Division Director for Community Health Promotion, visited BHSC on February 13<sup>th</sup>. BHSC CEO and VP of Operations provided detailed descriptions of the Healthy Start Program along with how the Coalition works with the local community to leverage partnerships and funding to meet local needs. Dr. Scheppke was very complimentary on the work happening in Broward as well as the State outcomes data. FDOH is pursuing funding to expand clinical telehealth coordination pilots currently occurring in Duval and Orange County. Dr. Scheppke assured BHSC CEO that Broward would be included.</p> <p><b><u>BROWARD HEALTHY START UPDATE</u></b></p> <p><b><u>Operations</u></b> The following operational assessments are being conducted:</p> <ul style="list-style-type: none"> <li>• Policy assessment of the employee handbook and organizational policies to determine the need for updates, additions, and deletions.</li> <li>• Onboarding process refinement to ensure a seamless workflow and standardized approach across all departments.</li> <li>• Technology assessment to determine technology needs across the organization and to support continued transition to cloud filing.</li> </ul> <p>A partnership with Nova Southeastern University has been established to implement a field experience at BHSC, with the VP of Operations as the preceptor. There was a request to share Nova contact information to solicit the use of interns within other organizations.</p> <p><b><u>Coordinated Intake &amp; Referral –CONNECT</u></b> The Connect team received <b>2043</b> referrals in January 2023. Of these referrals, CI&amp;R completed <b>1698</b> Intakes or <b>83%</b>. The number of clients connected to a Home Visitation program was <b>1070</b> clients or <b>63%</b>. Those determined as No Further Services were Needed was <b>514</b> or <b>30%</b>, education and resources were provided, and <b>114</b> clients or <b>7%</b> Declined services.</p>	

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
	<p><b><u>Community Outreach</u></b> BHSC remains on track with visits to all OB/GYN providers. Technical assistance visits to both HCA hospitals, Northwest, and University have been provided to improve their infant screening rates and engagement.</p> <p>BHSC participated in the Deerfield Beach Community Day on March 4<sup>th</sup>. There are plans to host another Virtual workshop during Black Maternal Health week, April 11-17<sup>th</sup>. A flyer is forthcoming. Community Development has created a calendar of events for the year and is actively developing a broader volunteer base via Hands On Broward.</p> <p><b><u>COMMUNITY PLANNING &amp; INITIATIVES</u></b></p> <p><b><u>Maternal Child Health Systems Committee</u></b> A MCHSC meeting was held via Zoom on March 14, 2023, at 9:30 am. with FDOH finalizing 2021 Florida Charts Data. The Annual State of Maternal Child Health Report has been compiled and it was suggested to host a workshop and/or “Lunch &amp; Learn” to provide an in-depth review of this report to the Board of Directors.</p> <p><b><u>Maternal Health</u></b> BHSC facilitated another Doula training in the G.R.O.W. curriculum model. 31 Doulas were trained and certified. Sixteen of these individuals were from within the Healthy Start Network and the remaining 15 are community members. BHSC will continue to provide ongoing support to all of the Doulas.</p> <p><b><u>Fetal Infant Mortality Review (FIMR)</u></b> The FIMR Case Review Team began reviewing 13 deaths per quarter starting this current quarter.</p> <p><b><u>HRSA Grant: Broward Black Babies Matter</u></b> The Community Doula Support Program has started accepting referrals. The Urban League of Broward County (ULBC) is now fully staffed and ready to begin on March 13, 2023. Seventeen community-invested stakeholder interviews have been completed and a Town Hall is scheduled at the ULBC on May 3<sup>rd</sup> from 1-4pm to share information related to Black Maternal Health and Black Infant Mortality in 33311 and 33313 areas. Participants will learn about the recent results of our assessment that included focus groups and invested stakeholder interviews. Broward Health is going to be utilizing Centering Pregnancy for group prenatal care. Groups are expected to begin at Cora E. Braynon before Centering comes for training.</p> <p><b><u>Safe Sleep Program</u></b> A candidate was offered the Safe Sleep Program Manager position and their tentative start date is March 13th. The Safe Sleep Committee met on March 7<sup>th</sup> and the Healthcare Subcommittee met on February 22<sup>nd</sup>. The Safe Sleep Community Training is scheduled monthly, and they have been well attended these last 2 months.</p> <p>The Model Behavior Nurses are completing training with hospitals in person and virtually.</p>	<p>Schedule a Lunch &amp; Learn with BOD to review the Annual State of Maternal Child Health Report.</p>



AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
	<p>Approximately 70 cribs were distributed to families in February. By the end of February, all funding for cribs from CSC will have been utilized. Discussions are in place about the increased budget need for cribs.</p> <p><b><u>Project Hope</u></b> Broward Health and Memorial Healthcare System are staffed and providing services. BHSC submitted an application for the RFP at United Way to continue with Project HOPE at both sites.</p> <p><b><u>Heritage Birth Collaborative</u></b> Heritage Birth Collaborative is continuing to provide childbirth education classes in 3 languages, breastfeeding classes and support in English and Spanish, and in home lactation support. Challenges with the attendance of the Spanish and Creole classes were shared. BHSC staff continues to work with the provider around participation. A recommendation on the next steps will be brought forward to the Board.</p> <p><b><u>Infant Health Substance Exposed Newborns</u></b> The Community Health Manager continues the OB outreach process and fostering relationships and training with the doctor's offices and birthing hospitals. The team is fully staffed with 4 Peer Specialists, and they continue to expand on their skills in peer support and being able to support family's needs. The program received 37 referrals in February, 14 prenatal and 23 postnatal. 15 OB visits were completed throughout the month.</p> <p>The Healthy Connections for Moms and Babies Grant hosted a 2-day RPG Kick off on February 7 and March 2<sup>nd</sup>. A virtual site visit is scheduled over 4 days in July 2023 and an annual meeting is scheduled virtually for May 16<sup>th</sup> and 17<sup>th</sup>. BHSC Senior Program Manager has been participating in monthly TA calls and monthly project team meetings.</p> <p><b><u>Health Foundation of South Florida</u></b> The Health Foundation of South Florida (HFSF) put a call out for Collaboratives to submit applications for a potential five-year funding to address challenges in health care. A priority area was Maternal Child Health and Racial Disparity. With Community Care Plan leading the effort, the following partners came together, Broward Health, Memorial, Broward Healthy Start and Urban League.</p> <p>The HFSF chose five collaboratives to plan for four months and then submit final proposals to the HFSF Board by the Summer. They have been meeting regularly to come to a consensus on a Charter, Memorandum of Understanding and an Implementation Plan. The key strategies were shared. The partners have a shared commitment to share best practices with each other and explore integration of those best practices into their service delivery model.</p> <p><b><u>Good of the Order</u></b> Broward Healthy Start was the winner at the 211 Non-Profit Awards category, "Collective Impact for Youth". The nomination focused on Project Hope, an initiative funded by the United Way, led by BHSC, and implemented with its hospital partners, Memorial and Broward Health. BHSC CEO was asked to participate in a panel on February 22<sup>nd</sup> for the CSC Agency Capacity Building Committee on Advocacy. The focus was on how</p>	

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
<b>RFP Award Recommendation</b>	<p>to educate legislators on issues impacting their community.</p> <p>BHSC released an RFP in November 2022 for FY's 2023-28 for Healthy Start Home Visitation services. The RFP advertised the intention to fund 6-8 applicants with projected available funding of \$4.75 million annually. A total of 9 proposals were received in response to the RFP. Applicant interviews were held with a rating panel consisting of subject matter experts from our partner organizations. The RFP award funding recommendations summary table provided details on the applicant organizations, including their ranking, recommended funding award, and highlights from the rating committee.</p> <p>While the staff outlined in the RFP advertisement the availability of \$4.75 million in funding, with the current claim trends it was recommended to award funding of \$5,010,482. Board member Metsch and Liberta who participated in the RFP Rating Committee commended the staff for a seamless process. Dr. Remikie raised the need to ensure a good balance between our health partners and our community-based providers.</p> <p>There was consensus to approve the FY 2023-24 RFP recommendations at Tier 1.</p> <p><b>MOTION</b></p> <p>MOTION by <b>KAREN S. GHEZZI</b> to approve the FY 2023-24 RFP recommendations at Tier 1. SECOND by <b>DONNA EPRIFANIA. AMY PONT, TIM CURTIN and ROSE MCKELVIE ABSTAINED. MOTION CARRIED</b></p>	
<b>FY 2023-24 Contract Renewals</b>	<p>Based on the RFP awards, BHSC staff is bringing forth recommendations for funding renewals for FY 23-24. The first section relates to renewal funding for Coordinated Intake and Referral. The second section relates to renewal funding for the Broward FDOH Risk Screening Office for services required by the FDOH state office to be negotiated with the local health department in each county statewide. A recommendation on renewal funding for The Village South is included which provides Healthy Start Home Visitation services as a specialty provider serving participants with behavioral health conditions/substance use disorders.</p> <p>As detailed on the funding renewal recommendations table, the CI&amp;R providers Memorial and Broward Health are being recommended for renewal funding with increases only for staff salaries. The Risk Screening Office is being recommended for level funding with some restructuring of the staffing pattern included in the direct costs portion of their budget which will result in available funding for salary increases for staff. The Village South is being recommended for a decrease in funding due to under-utilization with some restructuring of the staffing pattern to be negotiated but will also include salary increases for existing staff.</p> <p>There was discussion about the funding allocated to FDOH Risk Screening Office. It is expected once the office transitions to electronic screenings that this allocation will decrease. It was then recommended to approve the FY 23-24 funding renewal recommendations as presented.</p> <p><b>MOTION</b></p> <p>MOTION by <b>KAREN S. GHEZZI</b> to approve the FY 2023-24 funding</p>	

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
	renewal recommendations as presented. SECOND by <b>DONNA EPRIFANIA. AMY PONT, TIM CURTIN and ROSE MCKELVIE ABSTAINED. MOTION CARRIED</b>	
<b>Program Report</b>	<b>A. Performance Dashboard FY 2022/23</b> A brief overview of screenings, Intakes, Initial Assessments, and ongoing visits was provided. Due to the screening rates being impacted negatively within 2- HCA hospitals, an in-service training was held, and their processes have since been modified. HS total face-to-face visits were also highlighted due to exceeding the monthly goal.	
<b>Announcements/ Public Comment</b>	<p>Allison Metsch brought in Creole books to share with the group and encouraged members to promote distribution of the books.</p> <p>Healthy Families Florida is ending their agreement with BRHPC. There has been no official announcement as of yet, but it was shared at their Exit Interview with the Ounce/HFF with community partners. An RFA is expected to be advertised to identify a Lead Implementing Agency to provide HFF services in Broward County. BHSC's intention to apply for this RFA was discussed and supported. As a result, there was a motion in support of BHSC interest in this procurement process.</p> <p><b>MOTION</b></p> <p>MOTION by <b>KAREN S. GHEZZI</b> to support BHSC interest in Healthy Families procurement process. SECOND by <b>ALLISON METSCH. MOTION CARRIED</b></p> <p>The City of Pompano Beach is releasing an RFP for grants. This process was shared. Challenges were communicated about this population historically being underserved. The deadline to submit an application is May 5, 2023. Detailed information about this RFP is listed online via <a href="http://pompanobeachfl.gov">pompanobeachfl.gov</a>.</p> <p>The Department of Children &amp; Families will be hosting a Pinwheel Garden Event, April 14, 2023, at 1pm. This is an opportunity to plant a pinwheel in support of Child Abuse Prevention Month. The BOD continued support of this event was recognized, and attendance was encouraged.</p> <p>CSC is hosting a Broward Aware Family Fun &amp; Resource Fair, Saturday April 15, 2023, from 10am- 2pm at Delevoe Memorial Park. The event will include raffles, games, activities, food, and community resource information.</p>	
<b>Adjournment</b>	Meeting adjourned at 10:56 am.	

# INTERIM FINANCIAL STATEMENT

## Broward Healthy Start Coalition

### Balance Sheet

		March 31, 2023	March 31, 2022
Assets			PRIOR YEAR
1130-00-00-01-00-00	Cash- NEW Bank of America- Operating	1,551,985	1,155,816
1150-00-00-01-00-00	Cash-Bank of America-Savings	2,764,946	3,318,188
1170-00-00-01-00-00	Cash - Bank of America Contingency (Savings)	1,114,893	560,099
1175-00-00-01-00-00	Petty Cash	200	450
1225-00-00-**-00-00	Grants Receivable-	1,920,264	1,374,890
1226-00-00-**-00-00	Network Holdback -ASSET	788,756	653,233
1390-00-00-**-00-00	Prepaid-Other	8,958	37,508
1525-00-00-**-00-00	Equipment/Furniture/Fixtures	102,698	76,273
1550-70-81-13-00-00	Less: Accumulated Depreciation	63,820	60,175
1990-00-00-**-00-00	Due To/From	3,000	0
<b>Total Assets</b>		<b>8,191,880</b>	<b>7,236,632</b>
<b>Liabilities and Fund Balance</b>			
<b>Liabilities</b>			
2100-00-00-**-00-00	Accounts Payable	530,696	431,889
2200-00-00-**-00-00	Accrued Expenses-Pension	8,422	2,100
2300-00-00-**-00-00	Accrued PTO-	65,961	68,245
2325-00-00-**-00-00	Accrued Payroll Taxes	13,171	2,409
2350-00-00-**-00-00	Accrued Payroll Payable	55,443	28,432
2525-00-00-**-00-00	Deferred Revenue	788,756	653,233
Total Liabilities		1,462,448	1,186,308
<b>Fund Balance</b>			
3100-00-00-**-00-00	Fund Balance	6,729,431	6,050,324
<b>Total Fund Balance</b>		<b>6,729,431</b>	<b>6,050,324</b>
<b>Total Liabilities and Fund Balance</b>		<b>8,191,880</b>	<b>7,236,632</b>

\*\*\*Projected HSM Network AR for March \$645,000

\*\*\*\* Accrual for payroll related items 04/06/2023



# Broward Healthy Start Coalition Income Statement

Account Description	DOH		AHCA/ NETWORK		CSC	BHHC	United Way	General Development	Special Projects- Includes Double	HRSA- Broward Black Babies Matter	Healthy Connections	GRAND TOTAL
	HS-DOH Coali Oper(12) Actual 07/01/2022 to 03/31/2023	HS-DOH Indir (13) Actual 07/01/2022 to 03/31/2023	CONN-AHCA CIBR (14) Actual 07/01/2022 to 03/31/2023	HS-AHCA Indir (15) Actual 07/01/2022 to 03/31/2023	HS-AHCA Dir (32) Actual 07/01/2022 to 03/31/2023	CSC Direct(16) Actual 07/01/2022 to 03/31/2023	BBHC BBHC (21) Actual 07/01/2022 to 03/31/2023	United Way (30) Actual 07/01/2022 to 03/31/2023	DEV-Gen (61) Actual 07/01/2022 to 03/31/2023	DEV-(71) Actual 07/01/2022 to 03/31/2023	Healthy Connections (23) Actual 07/01/2022 to 03/31/2023	GRAND TOTAL Actual 07/01/2022 to 03/31/2023
Revenues												
Support & Revenue												
Revenue	\$1,219,752.52	\$167,715.98	\$137,222.16	\$701,882.44	\$4,094,314.21	\$1,052,823.65	\$450,000.00	\$99,699.21	\$0.00	\$22,815.03	\$40,250.22	\$8,211,394.82
Contributions-Fundraising Events	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contributions-Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,047.62	\$0.00	\$0.00	\$19,047.62
Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,032.97	\$0.00	\$0.00	\$1,032.97
Total	\$1,219,752.52	\$167,715.98	\$137,222.16	\$701,882.44	\$4,094,314.21	\$1,052,823.65	\$450,000.00	\$99,699.21	\$20,080.59	\$22,815.03	\$40,250.22	\$8,233,240.20
Total Revenues	\$1,219,752.52	\$167,715.98	\$137,222.16	\$701,882.44	\$4,094,314.21	\$1,052,823.65	\$450,000.00	\$99,699.21	\$20,080.59	\$22,815.03	\$40,250.22	\$8,231,475.41
Expenses												
Salary and Fringe												
Salary	\$96,890.12	\$104,232.04	\$65,342.23	\$100,833.01	\$333,606.97	\$517,208.08	\$215,788.80	\$0.00	\$0.00	\$0.00	\$27,580.63	\$1,560,042.08
Fringe Benefits	\$31,886.83	\$30,286.25	\$22,459.58	\$41,662.69	\$105,709.65	\$181,309.70	\$6,131.83	\$520.88	\$1,102.71	\$0.00	\$11,012.56	\$465,304.83
Total	\$128,776.95	\$134,518.29	\$87,801.81	\$142,495.70	\$439,316.62	\$698,517.78	\$221,920.63	\$520.88	\$1,102.71	\$0.00	\$38,593.19	\$2,025,346.91
Administration												
Advertising	\$654.69	\$996.33	\$334.28	\$1,232.35	\$313.61	\$778.00	\$623.40	\$0.00	\$0.00	\$0.00	\$768.41	\$7,036.90
Background Screening	\$295.14	\$134.15	\$240.90	\$91.44	\$324.71	\$1,115.55	\$499.45	\$0.00	\$0.00	\$1,425.00	\$133.10	\$4,377.30
Bank Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Consulting	\$34,553.80	\$1,908.67	\$9,695.18	\$4,291.88	\$70,185.45	\$27,197.15	\$3,573.28	\$100.00	\$5,950.00	\$0.00	\$0.00	\$204,352.57
Event Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$319.12	\$0.00	\$2,765.34	\$949.86	\$0.00	\$4,854.96
Fee & Other Charges	\$24,853.66	\$260.58	\$0.00	\$646.11	\$0.00	\$0.00	\$65.47	\$0.00	\$0.00	\$4.41	\$0.00	\$25,886.35
Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,685.62	\$0.00	\$0.00
Office Supplies	\$1,422.38	\$557.05	\$352.47	\$906.89	\$2,361.47	\$770.39	\$368.33	\$0.00	\$50.18	\$0.00	\$0.00	\$4,854.96
Payroll Processing	\$1,952.86	\$1,975.59	\$1,251.26	\$1,769.57	\$6,448.14	\$10,034.06	\$4,397.47	\$0.00	\$164.32	\$0.00	\$15.96	\$29,692.94
Printing & Copying	\$2,578.22	\$0.00	\$1,143.13	\$50.00	\$5,748.28	\$2,163.42	\$598.96	\$0.00	\$0.00	\$0.00	\$0.00	\$163.69
Promotional Items	\$618.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Training	\$10,103.98	\$443.10	\$0.00	\$228.90	\$33,015.76	\$25.00	\$16.09	\$0.00	\$1,468.00	\$419.28	\$0.00	\$46,072.89
Travel	\$937.81	\$884.08	\$147.42	\$1,946.85	\$2,062.43	\$343.98	\$2,716.28	\$0.00	\$0.00	\$0.00	\$0.00	\$5,193.57
Total	\$78,361.19	\$7,159.55	\$13,164.64	\$11,163.99	\$121,933.32	\$41,427.55	\$13,176.85	\$100.00	\$10,234.52	\$4,484.17	\$1,132.69	\$354,857.46

# Broward Healthy Start Coalition Income Statement

		DOH		AHCA / NETWORK			CSC	BBHC	United Way	General Development	Special Projects	HRSA	Healthy Connections	GRAND TOTAL
acct number	acct desc	HS-DOH Coal Oper(12) Actual 07/01/2022 to 03/31/2023	HS-DOH Indir (13) Actual 07/01/2022 to 03/31/2023	HS-AHCA Indir (15) Actual 07/01/2022 to 03/31/2023	HS-AHCA Dir (32) Actual 07/01/2022 to 03/31/2023	CONN-AHCA CIBR (14) Actual 07/01/2022 to 03/31/2023	CSC Direct(16) Actual 07/01/2022 to 03/31/2023	BBHC (21) Actual 07/01/2022 to 03/31/2023	United Way (30) Actual 07/01/2022 to 03/31/2023	DEV-Gan (61) Actual 07/01/2022 to 03/31/2023	DEV-(71) Actual 07/01/2022 to 03/31/2023	HRSA (51) Actual 07/01/2022 to 03/31/2023	Healthy Connections (23) Actual 07/01/2022 to 3/31/2023	GRAND TOTAL Actual 07/01/2022 to 03/31/2023
Facilities														
	Internet & Telephone	\$6,707.91	\$0.00	\$0.00	\$15,338.39	\$1,177.42	\$1,448.68	\$1,601.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,825.33
	Rent	\$30,050.31	\$5,547.75	\$16,352.94	\$42,849.51	\$8,914.24	\$7,902.78	\$9,302.56	\$0.00	\$0.00	\$0.00	\$524.34	\$0.00	\$134,601.96
	Postage	\$382.50	\$0.00	\$0.00	\$327.73	\$120.00	\$0.00	\$5.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$836.13
	Total	\$37,140.72	\$5,547.75	\$11,185.00	\$58,515.63	\$10,211.66	\$9,351.46	\$10,909.58	\$0.00	\$0.00	\$0.00	\$524.34	\$524.34	\$162,263.42
Other Direct Costs														
	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,354.64	\$0.00	\$0.00	\$0.00	\$1,354.64
	Client Assistance	\$3,486.14	\$0.00	\$0.00	\$7,280.95	\$0.00	\$67,817.79	\$71,316.39	\$1,525.75	\$0.00	\$0.00	\$3,000.00	\$0.00	\$154,427.02
	Other Dir. Memberships & Subscriptions	\$1,439.11	\$58.64	\$184.32	\$26,985.72	\$502.71	\$734.00	\$1,930.83	\$0.00	\$1,771.92	\$0.00	\$0.00	\$0.00	\$33,822.71
	Total	\$4,925.25	\$58.64	\$184.32	\$34,266.67	\$502.71	\$68,551.79	\$73,247.22	\$1,525.75	\$3,126.56	\$0.00	\$3,000.00	\$0.00	\$189,604.37
Healthy Start Services														
	Subcontractor	\$893,557.12	\$0.00	\$0.00	\$3,182,995.75	\$244,164.63	\$0.00	\$0.00	\$93,649.40	\$0.00	\$18,330.86	\$0.00	\$0.00	\$4,453,068.09
	Total Healthy Start Services-Subcontractor	\$893,557.12	\$0.00	\$0.00	\$3,182,995.75	\$244,164.63	\$0.00	\$0.00	\$93,649.40	\$0.00	\$18,330.86	\$0.00	\$0.00	\$4,453,068.09
Total Expenses		\$1,142,761.23	\$147,284.23	\$172,196.95	\$3,837,027.99	\$995,824.33	\$206,743.94	\$319,254.28	\$95,796.03	\$14,463.79	\$22,815.03	\$57,984.99	\$40,250.22	\$7,185,140.25
NET SURPLUS/(DEFICIT)		\$76,991.29	\$20,431.75	\$529,685.48	\$257,286.22	\$56,999.32	(\$9,809.52)	\$130,745.72	\$3,903.18	\$5,616.80	\$0.00	\$0.00	\$0.00	\$1,046,335.16
ENDING FUND BALANCE		\$76,991.29	\$20,431.75	\$529,685.48	\$257,286.22	\$56,999.32	(\$9,809.52)	\$130,745.72	\$3,903.18	\$5,616.80	\$0.00	\$0.00	\$0.00	\$1,046,335.16



*REVIEWED AND RECOMMENDED BY EXEC/FINANCE ON 5/17/23*

**Issue:** Renewal recommendation for FY 2023/24 for Heritage Birth Collaborative for the provision of Childbirth Education, Breastfeeding Education and Lactation Support.

**Background:** Staff are bringing forth a recommendation for funding renewal of our agreement with Heritage Birth Collaborative for FY 23/24. Heritage Birth Collaborative provides 1) Group Childbirth Education and 2) Breastfeeding Education and Lactation Support.

Heritage Birth Collaborative was awarded funding in 2022 with an initial start period of 3/1/2022-6/30/2022. The agreement was renewed 7/1/2022 for this current fiscal year. Throughout the fiscal year, there have been some challenges that have affected utilization and participation by community members in the services. The current funding is in the amount of \$103,200.00, to facilitate a minimum of 10 group childbirth education class series total offered in English, Spanish, and Creole, facilitate a minimum of 18 virtual (video-based) monthly prenatal breastfeeding education groups total in English, Spanish, and Creole, facilitate a minimum of 18 virtual (video-based) monthly postnatal breastfeeding education and support groups total in English, Spanish, and Creole and facilitate up to 27 monthly individualized one-to-one breastfeeding support counseling sessions with referred eligible birthing persons in their home, provided in English, Spanish, and Creole by a credentialed CLC or IBCLC.

After a trial period of the childbirth education classes being held in person, feedback was received from the provider that having the classes in the evening at a community location was affecting attendance and impacting individuals from completing the entire series. At the request of the provider, Coalition staff approved that the childbirth education series in all languages be held virtually. The childbirth education class in English has seen the strongest attendance. The childbirth in Spanish has struggled with attendance, and the childbirth and breastfeeding classes in Creole have not been utilized. The Coalition has used many strategies to promote the services through engagement with home visitation teams, the healthcare network including OBGYN offices and birthing hospitals, and other community partners including the Medicaid plans. These strategies include engagement through provider meetings, maternal child health systems committee meetings, email outreach, and face to face engagement through outreach by the Community Liaison team. One area that we see utilization and want to continue to support is the individual Lactation support.

Based on the analysis of what services are the most utilized on a consistent basis by the community, the staff recommendation for FY 23-24 is for the services and frequency of those services to continue that are outlined on the chart below. The provider uses independent contractors for the provision of services and would be able adapt to this new schedule.



<b><u>Service</u></b>	<b><u>Frequency</u></b>	<b><u>Mode of Delivery</u></b>
3-part Childbirth Education Series in English	Every 60 days 6 per year	Virtual
Breastfeeding Prenatal in English	Monthly	Virtual
Breastfeeding Postnatal in English	Monthly	Virtual
Breastfeeding Pre and Postnatal in Spanish	Monthly	Virtual
Lactation Support	Up to 13 per month	In-Home
Lactation Support Intake	Up to 13 per month	Telephonic
Lactation Support Follow Up	Up to 13 a month	Telephonic

**Staff Recommendation:** Decrease funding for FY 23-24 from the FY 22-23 amount of \$102,300 to \$55,000.00.

**Total Budget Impact:** \$55,000.00 for FY 2023-2024

**REVIEWED AND RECOMMENDED BY EXEC/FINANCE ON 5/17/23**

**Issue:** Investment Banking Account Opening/Authorized Representatives

**Background:**

BHSC is seeking to form a more meaningful and productive relationship with Bank of America. As a client currently on the retail banking side, we have encountered challenges related to responsiveness, access to meaningful benefits, and limited investment options.

The BHSC CEO, VP of Operations, and Director of Finance held an exploratory meeting with the Bank of America Private Banking team to assess banking options. A subsequent meeting was held with the same team and the addition of three members of the BHSC Executive Finance Committee, President Dawn Liberta, Vice President Sharetta Remikie and Treasurer Neiko Shea. It was determined that the private banking options aligned with the vision to protect the organization's assets through a sound investment policy, the development of a meaningful relationship with the bank team, and the creation a small source of unrestricted funds to support employee recognition and retention efforts. The main emphasis is to secure BHSC reserve funds through a sound and conservative investment portfolio. The banking team reviewed strategies and elicited feedback from the Board members and CEO.

There are forms requiring signatures in order to proceed with opening an Investment Account. These were provided to the BHSC CEO for review. These forms open the Investment Account, and designate authorized representatives of the account. This has no impact on the checking account and the already authorized signers (CEO and Board Officers) on that account. The Bank of American team will be available to review the forms. They recommend that for the Investment Account, the authorized representative be the CEO and Director of Finance. There are three critical forms: 1) The Board needs to affirm that authorization through a Resolution and attestation signed by the Treasurer. 2) Investment Management and Custodial agreement and 3) Client Information Authorization Form. The latter would designate who receives information on the Investment Account and the team recommended at minimum that the Board Treasurer, receive statements on the Account.

Upon the appropriate Board Resolution in place, the Bank of America team will then work with staff and the Board Exec/Finance Committee on developing an Investment Plan.

**Staff Recommendation:** Approve the Board Resolution to proceed with an Investment Account and designated authorized representatives, CEO Monica King, Dir of Fnance and Administration, Danielle Lee along with Listing Board Treasurer, Neiko Shea, as authorized agent to Receive All Investment Account Notifications/Statements.





## **CHIEF EXECUTIVE OFFICER UPDATE**

May 25, 2023

### **STATE UPDATE**

#### **Florida Association of Healthy Start Coalitions (FAHSC)**

As shared via email with the Board, the legislative session ended with the House and Senate both recommending a \$9.5 million increase in FDOH funding to the state Healthy Start program to support the non-Medicaid population. We are awaiting the Governor's signature on the budget.

#### **Healthy Start MomCare Network (HSMN)**

The Network is monitoring the revenues across the State and does not expect to fully utilize its annual Medicaid allocation. The Coalitions are improving their earnings with Broward continuing to maintain the lead. We are pleased to report that Broward drew down just over \$725K from the Network in February. This was a strong performance and really a result of all the hard work of the Provider network in connecting with families. We expect to earn approximately \$7.8 million from HSMN by the end of this FY.

HSMN has been wrestling with the fact that the Administrative fee charged to Coalitions is not sufficient to achieve its responsibilities. The HSMN Board has been operating on a 5% Administrative fee it withholds from the Coalitions to not only provide the staffing infrastructure for this Administrative Services Organization (ASO) but also the Well Family System (Billing and Case Management). The analysis is that 5% is not sufficient to fund HSMN and the Data System. WFS was developed at the inception of the HSMN implementation and needs to be upgraded. In analyzing off the shelf systems, the costs of just the data system are 6 to 8 percent of gross earnings. This cost alone is more than HSMN is withholding for both its staffing and data system. This recommendation was discussed at the April HSMN meeting and Board members asked for potential strategies to mitigate the impact on Coalitions. For Broward specifically this was a reduction of \$350,000. HSMN staff brought forward a modified recommendation to their Board to release two years of "holdback" funds to Coalitions to help offset this increase in this first year. For Broward that two years of holdback release is \$254,052. The HSMN Board at their May 9<sup>th</sup> Board meeting did vote to increase the administrative withholding fee in FY 23/24 from 5% to 8.5%.

#### **Florida Department of Health**

FDOH conducted their annual Administrative Desk Review mid-April, and we passed that review. Their letter is attached as a reference.

Pending the Governor's signature on the Healthy Start Budget Increase, FDOH will then be charged with distributing that funding to the Coalitions. The FAHSC Executive Committee has provided some recommendations to FDOH based on prior methodologies.

### **BROWARD HEALTHY START UPDATE**

#### **Operations**

The VP of Operations has been reviewing administrative and program processes and the following are some updates:

**Transition to Cloud-Based File Sharing:** BHSC has officially fully transitioned to SharePoint file storage allowing for easy access to files remotely or within the office on a laptop.

**Onboarding Checklist:** To standardize and ensure compliance, the onboarding process was reviewed and updated to include a thorough checklist to monitor document collection and filing, training completion, and interdepartmental communication.

**Emergency Preparedness and Natural Disaster Plan:** The plan was reviewed and updated then presented at the All Staff Meeting on April 25, 2023. The plan is designed to provide guidelines and procedures to staff in the event of an impending disaster (natural or otherwise). It is reviewed annually for updates and revisions.

**NSU Internships:** 1) Three Bachelor's in Public Health students completed their project on Safe Sleep: Literature review on sleep practices across cultures and Provider Communication Guide focused on Haitian, African American, Hispanic parents. Their products were presented to the Safe Sleep Committee on Tuesday, April 4, 2023. After some minor revisions based on feedback, their communication guide was shared with the BHSC Safe Sleep team for dissemination to the local providers. One of the students will move on to the Master of Public Health program and will return 2) The Master of Public Health student, Andrea Moran, completed her project focused on Cesarean Sections in Broward County. The report was presented to the Maternal Health Committee on Tuesday, April 25, 2023. Her success in her internship has placed her as a viable candidate for upcoming openings at BHSC.

**Employee Relations Committee:** A team of staff members committed to staff activities with the goal of building camaraderie, celebrating diversity, and boosting employee morale. The committee meets monthly. April: we enjoyed 12 youth visitors for Take Your Child to Work Day. They learned about our organization and created Mission Boards. May: the organization has been celebrating Haitian Heritage Month. Thursday, June 15, 2023: A "Paint with your Heart for Healthy Start" an event at Paint with a Twist in Davie to fundraise for the employee activity fund. 55-60 spots will be available. (A Flyer will be shared).

#### **Coordinated Intake & Referral –CONNECT**

The Connect team received **1925** referrals in April 2023. Of these referrals, CI&R completed **1496** Intakes or **78%**. The number of clients connected to a Home Visitation program was **928** clients or **62%**. Those determined as No Further Services were Needed was **483** or **32%**, education and resources were provided, and **85** clients or **6%** Declined services.

#### **Healthy Start Home Visitation Program**

The Healthy Start contract negotiation meetings have been held and we are working on finalizing all provider budgets for the upcoming fiscal year. The new contract template including scope of services has been routed through legal for review and will be utilized to develop the subcontracts for our provider network. We are working toward having all subcontracts sent out no later than the first week of June.

During the month of April, our Healthy Start Provider Network completed 2,292 face to face visits in person, exceeding our monthly goal of 2,215.

Team D.A.D has enrolled its first father in the program while the program supervisor continues to promote and encourage referrals. We are still recruiting for the Fatherhood Support Specialist position, a bilingual (English/Spanish) candidate is preferred.

#### **Community Outreach**

BHSC partnered with the Miami Diaper Bank for a drive-thru diaper distribution event on Friday, April 28, 2023 from 10am – 12pm at our office. Due to the high turnout of families in need, the car line had to end just before 11AM to meet the needs of the 100 cars already waiting in line for this first come, first serve event. Diapers and pull-ups were provided for 632 infants, toddlers, and children. We continue to receive diapers and pull-ups on a monthly basis through an order placed with the Miami Diaper Bank to assist Broward families in need of this ongoing support.

In partnership with the BIHPI committee, our 15<sup>th</sup> Annual Shower2Empower will be held on Friday, May 26, 2023 from 10am – 1:30pm at the Urban League of Broward County. This event will be conducted entirely in-person and is open to expecting women, fathers, and parenting families with children up to age 1 residing in Broward County. The flyer and registration QR code can be found on the BHSC website. (See Flyer Attached).

## **COMMUNITY PLANNING & INITIATIVES**

### **Maternal Child Health Systems Committee**

The next meeting will be held via Zoom on June 13, 2023 at 9:30 am.

### **Maternal Health**

The doulas who were trained in March are now being connected with mentorship programs and are becoming credentialed with The Doula Network. BHSC is continuing to provide ongoing support and coordination to these doulas. The next Doula training is scheduled for the end of September. NSU MPH Intern Andrea Moran, presented on c-section rates.

### **Fetal Infant Mortality Review (FIMR)**

The 2021 FIMR Annual Report has been finalized and is being circulated in the community. There were 50 copies distributed at the Broward Black Babies Matter Town Hall. The Case Review Team is scheduled to do 13 reviews this quarter, and maternal/family interviews continue to be conducted. We have been able to add an additional OBGYN to the case review team.

### **HRSA Grant: Broward Black Babies Matter**

The Town Hall event on May 3rd was a success with 80 people in attendance. Dr. Baugh, CEO of the Urban League and BHSC CEO Monica King welcomed the group. We had a diverse group in attendance from Home Visiting providers, Health Care Providers, and most importantly mothers from the area. We were pleased to have Broward State Attorney, Harold Pryor join us in support. The Project Manager is providing outreach to local providers and the faith-based community in that area.

The Community Doula Support Services at The Urban League of Broward County are successfully enrolling moms into services. The project held its first Mom Mingle event on March 30th at a local community park/center in the priority community. The next one will be scheduled for June.

Group prenatal care launched on March 30th and had its second session on April 26th at Broward Health's Cora E. Braynon Health Center. The doula team from The Urban League was invited to connect with the women and present on the Doula program and benefits of the services, and how to get enrolled. The supervisor from TEAM Dad at Healthy Start was also there to present on the new fatherhood program. The Fatherhood program is likely to have a group for dads or male father figures at Cora E. Braynon to coincide with the group prenatal care sessions. Broward Health will be using the Centering Pregnancy model for their curriculum and is working on finalizing the contract.

There is a HRSA federal project meeting in-person in DC on July 24-25, 2023.

### **Safe Sleep Program**

The Safe Sleep Committee met on April 4 and May 2. A presentation by Nova Southeastern bachelor's level interns was given at the committee meeting in April on the literature review that they have worked on through the internship, along with the provider toolkit, focusing on culturally appropriate messaging, along with norms and beliefs regarding safe sleep practices in Black, Hispanic and Haitian cultures. The Healthcare Subcommittee met on April 26<sup>th</sup> and will continue meeting quarterly. The Model Behavior Nurses continue to provide training with hospitals in person and virtually. The Safe Sleep Community Training is occurring monthly. There were 70 cribs distributed to families in March and 54 in April.

### **Project Hope**

Broward Health and Memorial Healthcare System are staffed and providing services. BHSC is awaiting an official award notice for the RFP at United Way to continue with Project HOPE for the upcoming fiscal year.

### **Infant Health Substance Exposed Newborns**

The Community Health Manager continues with OB outreach to birthing hospitals to support the screening and referral process for identification of substance use. The team is fully staffed with 4 Peer Specialists, and they

continue to expand on their skills in peer support and being able to support family's needs. The program received 35 referrals in March and 20 referrals in April.

Monica King and Stephanie Zelaya were invited to present at the United Way/BBHC 8<sup>th</sup> Annual Behavioral Health Conference on May 10, 2023. They presented on the behavioral health supportive services available in the community for pregnant and parenting women. Attendees provided positive feedback on the presentation, indicating that it was well-received and appreciated.

The Healthy Connections for Moms and Babies concluded the 1<sup>st</sup> half of the planning year at the end of March. The second half of the planning year will be planning for implementation. Three Peer Navigator positions have been posted and are accepting resumes. There will be training with Connect staff on the respective screening tools to be implemented for this initiative in June.

A Virtual site visit has been scheduled over 4 days in July 2023 with the federal TA team and our local partners. The Annual RPG meeting was held virtually on May 16, 2023 and May 17, 2023. The Senior Programs Manager has been participating in monthly TA calls, and monthly project team meetings.

### **Good of the Order**

#### **Health Foundation of South Florida**

The Health Foundation of South Florida (HFSF) notified the Broward Black Maternal Health Collaborative on April 18<sup>th</sup> that the HFSF Board approved the total request of \$850,000 over 3 years. Key strategies addressing the OB maternity desert in the 33311/13 area by the creation of a Community Resource Center with clinical OB services, the launch of Group Prenatal Care at that Center, the integration of SDOH identification and linkage to services and the recruitment/training of Doulas. For BHSC specifically, this will help to support continued focus groups to lift the voice of women as well as support our Doula initiative.

#### **Healthy Families Broward**

We provided an update via email but for the record, BHSC was successfully awarded the Healthy Families Broward Grant. We were officially notified by the Ounce of Prevention/Healthy Families Florida staff via email on Tuesday, May 9<sup>th</sup>. It was a very strong collaborative application with our partners KID, Memorial and HMHB. The award notice is attached as a reference. On Friday the 12<sup>th</sup>, we received a Draft of the Agreement along with some written feedback. We are already in the midst of recruiting candidates to fill the Program Manager and Assistant Program Manager position. The HFB program is a funding partnership with the Children's Services Council of Broward County and at their May 18<sup>th</sup> Council meeting approved moving forward with an agreement with Healthy Start for the Healthy Families Broward Program. We will be meeting with both the Ounce of Prevention Leadership team and CSC to finalize agreements for the HFB program.

**Note:** Due to the short turnaround, staff are requesting the Board authorize staff to move forward with subcontracts as outlined in the Healthy Families Grant application OR delegate that action to the Executive/Finance Committee.

#### **Broward County Public Schools – Teen Parent Program/Baby Shower**

BHSC staff, Alima Harley, Tawanna Nottage, Jean-Robert Menard and Keanna Crawford were recognized for their participation as a Healthy Start vendor at the BCPS Teen Parent Program, Brunch/Baby Shower for teen moms throughout Broward County on May 13, 2023 in celebration of Mother's Day. The event was a success and attendees were provided with resources, gifts and food. Please see copy of email.

**Mission:**

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



**Ron DeSantis**  
Governor

**Joseph A. Ladapo, MD, PhD**  
State Surgeon General

**Vision:** To be the Healthiest State in the Nation

May 3, 2023

Monica King  
Broward Healthy Start Coalition, Inc.  
4620 N State Road 7  
Building H, Suite 102  
Lauderdale Lakes, FL 33319

Re: Administrative and Programmatic Monitoring Report #COSHE-FY2022/2023-AP-02  
Contract #: COSHE

Dear Ms. King:

Our review of the documentation submitted to the Department indicated there were no issues noted which would indicate the Provider is not in compliance with the administrative and programmatic terms and conditions of its contract with the Department or applicable laws, rules, and regulations.

Thank you for your cooperation with the review process. If you have any questions regarding this letter or any other aspect of the review, please contact Theresa Bivens at [Theresa.Bivens@flhealth.gov](mailto:Theresa.Bivens@flhealth.gov) or by phone at (850) 558-9595.

Sincerely,

A handwritten signature in black ink, appearing to read "Tiffany Johnson".

Tiffany Johnson  
Contract Manager Supervisor

cc: Shay Chapman, Director of Community Health Promotion  
Anna Simmons, Bureau Chief of Family Health Services  
Contract Monitoring Supervisor  
Jason Roland, Division Contract Liaison  
Theresa Bivens, Contract Manager





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AN AFFILIATE OF HEALTHY FAMILIES AMERICA®, SPONSORED BY THE OUNCE OF PREVENTION  
FUND OF FLORIDA & THE STATE OF FLORIDA, DEPARTMENT OF CHILDREN AND FAMILIES

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May 9, 2023

Monica King, Executive Director  
Healthy Start Coalition of Broward County  
4620 N. State Road 7, Suite 102  
Lauderdale Lakes, FL 33319

Dear Ms. King:

I am pleased to inform you that your application for funding to deliver Healthy Families services in Broward County has been selected by the external review committee.

Your proposal demonstrated a clear understanding of the needs of families in the community. It was evident in the application that your organization has the partnerships and capacity needed to deliver high-quality services that will make a meaningful impact in the lives of families in Broward County.

We are pleased to partner with you and look forward to working together with you and your team. I will be in touch soon to discuss next steps and answer any questions you may have. Our team will support a smooth transition of services from the current lead agency to the Healthy Start Coalition with the goals of keeping families engaged, supporting staff, and maintaining partnerships.

Thank you for your commitment to serving the needs of the Broward County community. We look forward to a successful partnership.

Sincerely,

Rebekkah Sheetz  
Executive Director  
Healthy Families Florida

RS/TM

Cc: Jennifer Ohlsen  
Caitlin Murphy



**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

1400 NW 14<sup>th</sup> Court • Fort Lauderdale, Florida 33311 • Office: 754-321-1618 • Fax: 754-321-1689

School Social Work Services  
Jhonil P. Louis, Ph.D., LCSW, RN, CCTP, Supervisor  
Jhonil.p.louis@browardschools.com  
[www.browardschools.com/student-services](http://www.browardschools.com/student-services)

**Student Services Department**  
Marisa Kinney, Director

**The Leadership Team**  
Krissa L. Ericson  
Sharon P. Forde-Marshall  
Ana Gabriela Joseph  
Philip J. Ganci  
Dr. Christopher A. Gentles  
Dr. Jhonil P. Louis  
Carole D. Mitchell  
Marielande Saint-Preux  
Phillip S. Shaver  
Susan N. Valpando

Broward County Public Schools (BCPS)  
Teen Parent Program  
1400 NW 14<sup>th</sup> Court Fort Lauderdale, FL 33311  
(754) 321-1618

May 18, 2023

Broward Healthy Start Coalition  
4620 N. State Road 7  
Lauderdale Lakes, FL 33319  
(954) 563-7583

Dear Broward Healthy Start Coalition,

On behalf of the Broward County Public Schools: Teen Parent Program, we would like to sincerely thank your agency and team members: Alima Harley, Tawanna Nottage, Jean-Robert Menard and Keanna Crawford for participating as a vendor at the brunch/baby shower teen mom event hosted by Calvary Chapel Fort Lauderdale and Broward County Public Schools on 5/13/2023. Our goal was to celebrate teen moms throughout the county on Mother's Day weekend by providing resources, information, gifts and food. With the help of Broward Healthy Start Coalition and others, the event was a great success.

We are forever grateful for your on-going support and sincerely THANK YOU, ALL!

Kind Regards,

Jeeshia Crawford, LCSW  
Teen Parent School Social Worker  
Broward County Public Schools



*REVIEWED AND RECOMMENDED BY EXEC/FINANCE ON 5/17/23*

**Issue: Fiscal Year 2023/24 Budget turn**

Attached you will find the FY 2023/24 Draft Budget for the Broward Healthy Start Coalition. As many of you know, the budget is prepared on the DOH Budget Template and is required to be submitted to DOH by the end of May using this template. The form outlines certain categories that DOH funds be delineated and asks for the Medicaid/Network funding along with any other funder categories.

The budget reflects funding from the following Funders:

FDOH of \$2,108,638.42  
AHCA/Network at \$7,954,052.33  
CSC Safe Sleep Program of \$212,768  
BBHC at \$600,000  
United Way Project Hope \$60,000  
BBHC/ Federal Grant Healthy Connections \$289,153  
HRSA-Black Babies Matter \$500,000

We continue to tap into our prior earned Medicaid funds by allocating \$803,606.18

The Budget does not reflect the potential legislative funding increase for DOH funds. We will need to wait for the Governor to sign the budget and DOH allocate the funds. We are projecting a minimum of an additional \$500,000 for Broward.

The Budget also does not include the very recent award of the Healthy Families Broward grant for \$1.8 million. We were notified on May 10<sup>th</sup> and there was not sufficient time to make the modification for this meeting. We need to submit a budget to DOH by May 30. We will be working on a Budget Revision based on this award.

We are also awaiting the final detail of the award from the Health Foundation of South Florida. We expect \$50,000 to support the Doula initiative.

**Below are some highlights of the FY 2023/24 Draft Budget.**

Budget includes the increase of the HSMN Administrative Fee from 5% to 8.5%

Budgeted a 4% COLA for all staff. The Consumer Price Index for the last 12mos is up 4.9%. We have been in discussions with our funding partners on this issue and believe a 4% increase is in alignment with our partners. A 4% COLA is approximately \$90,175.89 across the agency.

Budgeted a potential 10% increase for Health Insurance Costs, increase of \$14,864. \$10,000 of which is due to 9 new positions as well as eligible new hires.

Training Investment – Ongoing Reflective Supervision - \$50,000

We are awaiting the release of the CSC Safe Sleep Funding Renewal on May 19<sup>th</sup>. We are expecting an increase of \$40,000.

**Recommendation:** Approve FY 2023/24 Budget



Broward Healthy Start Program - System Performance & Productivity Dashboard - FY 2022-23														
FY 2022-23	BHSC Goal	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Monthly Average
		Risk Screening												
Infant Screening Rate	95%	82%	84%	84%	84%	85%	84%	87%	93%	96%	96%			88%
Prenatal Screening <u>Consent</u> Rate	80%	83%	81%	83%	82%	79%	85%	83%	83%	86%	86%			83%
Number of Prenatal Screens Received by Broward DOH		1,039	1,175	1,035	1,027	998	1,069	1,214	1,101	1,000	565			1022
FY 2022-23	BHSC Goal	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Monthly Average
		Coordinated Intake and Referral (Connect)												
CI&R - Total Initial Intakes (Pren-Inf/C)	1,553	1,595	1,644	1,417	1,608	1,335	1,514	1,698	1,564	1,811	1,496			1,568
CI&R - Initial Intakes Outcome - Referred to HV Program		962	1,040	897	1,021	893	938	1,070	1,025	1,074	928			985
CI&R - % of Clients Referred to a HV Program at Intake		60%	63%	63%	63%	67%	62%	63%	66%	59%	62%			63%
Measure	BHSC Goal	Healthy Start Program (Home Visiting)												
HS - Total F2F Visits - Includes IAs & Ongoing HVs	2,214	2,114	2,277	2,310	2,413	2,271	2,379	2,495	2,408	2,422	2,293			2,338
HS - Initial Assessments (Prenatal, Infant, Child)		466	455	394	434	328	341	373	352	374	324			384
HS - F2F Ongoing Visits (Prenatal, Infant, Child)		1,648	1,822	1,916	1,979	1,943	2,038	2,122	2,056	2,048	1,969			1,954
Legend														
Goal Met		Acronym Key: F2F =Face to Face HV =Home Visit IA =Initial Assessment												
Goal Not Met														
*Dashboard updated 5/18/2023														

\*Dashboard updated 5/18/2023



**BROWARD HEALTHY START COALITION, INC.  
BOARD OF DIRECTORS MEETING ATTENDANCE**

**FISCAL YEAR 2022-2023**

NAME	8/25/22	10/26/22	12/8/22	1/26/23	3/23/23	4/27/2023 Meeting Cancelled	5/25/23	6/22/23
Allison Metsch	P	A	P	P	P			
Amy Pont	Z	Z	P	P	Z			
Dawn Liberta	P	P	P	P	P			
Donna Eprifania	P	P	Z	P	P			
Dr. Harleen Hutchinson	P	P	A	P	P			
Dr. Lori Canning	P	P	P	P	P			
Dr. Marga Figueroa	A	Z	Z	Z	A			
Dr. Sharetta Remikie	P	P	P	P	P			
Elida Segre	P	P	Z	Z	A			
Karen Swartzbaugh Ghezzi	P	A	P	P	P			
Marsha Christie	P	P	P	P	Z			
Neiko Shea	Z	Z	Z	A	Z			
Regine Kanzki	P							
Rose McKelvie	P	P	P	P	P			
Timothy Curtin	Z	P	P	P	P			
<b>KEY:</b>								
P - Present								
Z - Zoom								
A - Absent								
R - Resigned								

Pursuant to Broward Healthy Start Coalition, Inc. By-Laws, Article III, Section 8., Sub-Section 2. (B.), "In the event that a Board member fails to attend three (3) consecutive meetings or more than five (5) of the regular Board meetings during the course of the year, he/she may be removed by the Board of Directors. A Board Member may be granted an excused absence by the Executive/Finance Committee."