

Our mission is to promote the health and well-being of women, infants and families to achieve a successful pregnancy and a healthy start in life.

BOARD OF DIRECTORS MEETING

March 23, 2023 at 9:30 am

**In-Person Quorum Required*

Zoom Meeting Information

<https://us02web.zoom.us/j/89062807539>

Meeting ID: 890 6280 7539, Dial In: (929) 205-6099

BOARD OFFICERS

DAWN LIBERTA, MSM

President

Department of Children and Families

DR. SHARETTA REMIKIE

Vice President

Children's Services Council
of Broward County, Inc.

NEIKO SHEA, LCSW

Treasurer

National Youth Advocate Program, Inc.

MARSHA CHRISTIE, LCSW

Secretary

Community Advocate

BOARD MEMBERS

DR. LORI CANNING, ED.D.

Early Learning Language Acquisition
School Board of Broward County

TIMOTHY CURTIN, MBA, MSW, CAP

Memorial Healthcare System, Inc.

DR. MARGA FIGUEROA, MD

Pediatric Medical Group of Florida, Inc.

DR. HARLEEN HUTCHINSON, PSY. D.

The Journey Institute, Inc.

ROSE MCKELVIE, MBA, MSN, BSN, RN

Broward Health Medical Center/
Salah Foundation Children's Hospital

ALLISON METSCH, M.S.ED

Early Learning Coalition of Broward County, Inc.

AMY PONT, MHA, RN, BSN

Community Care Plan

KAREN SWARTZBAUGH GHEZZI, MA

Community Advocate

ELIDA SEGRERA, L.M.F.T.

Broward Behavioral Health Coalition, Inc.

DONNA EPRIFANIA

ChildNet, Inc.

EXECUTIVE STAFF

MONICA FIGUEROA KING, MA

Chief Executive Officer

I. WELCOME AND INTRODUCTIONS

II. CONSENT AGENDA*

A. January 26, 2023, Board Meeting Minutes

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B. Financial Balance Sheet and Income Statement
as of January 31, 2023

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C. FY 22/23 Budget Amendment

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REVIEWED AND RECOMMENDED BY EXEC/FINANCE ON 03/15/23

III. CHAIR REPORT

A. Convene Nominations Committee

IV. CHIEF EXECUTIVE OFFICER REPORT

A. Healthy Start System of Care and BHSC Update

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A. Performance Dashboard FY 22/23

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VI. OTHER BUSINESS

A. Board of Directors Meeting Attendance FY 22-23

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VII. ANNOUNCEMENTS/PUBLIC COMMENT

VIII. NEXT BOARD OF DIRECTORS MEETING

- April 27, 2023

IX. ADJOURN

*Vote Needed

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Our vision is to lead the Broward County maternal and child health system of care to improve birth and developmental outcomes.

Minutes and Notes
Board of Directors Meeting
January 26, 2023 at 9:30 am

Members Present

Dawn Liberta; Dr. Sharetta Remikie; Marsha Christie; Dr. Lori Canning; Tim Curtin; Dr. Marga Figueroa (zoom); Dr. Harleen Hutchinson; Rose McKelvie; Allison Metsch; Amy Pont; Karen Swartzbaugh Ghezzi; Elida Segrera (zoom); Donna Eprifania

Members Absent

Neiko Shea

Healthy Start Staff Present

Monica King; Regine Kanzki; Betty DelRio (zoom); Robin Grunfelder (zoom); Marta Gutierrez (zoom); Danielle Lee (zoom); Samantha Silver (zoom); Teri Roach (zoom)

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
Welcome/ Introductions	Dawn Liberta called the meeting to order at 9:34 am. Roll call followed. An in-person quorum was established. Danielle Lee was officially introduced to this committee as the Director of Finance.	
Consent Agenda	<p>A. December 8, 2023, Board of Directors Meeting Minutes were reviewed and approved.</p> <p>MOTION MOTION by AMY PONT to approve the Consent Agenda as presented. SECOND by TIM CURTIN. MOTION CARRIED.</p>	Consent Agenda was approved as presented.
Chief Executive Officer Report	<p><u>STATE UPDATE</u></p> <p><u>Florida Association of Healthy Start Coalitions (FAHSC)</u> FAHSC has been in discussions with DOH regarding the potential to allow virtual visits for the program under certain circumstances. The challenges and benefits with virtual visits were expressed. DOH leadership came to a decision in late December, effective at the end of the Public Health Emergency, Coalitions will be unable to bill for any virtual visit with a client. It was suggested to have a mechanism in place to examine the number of clients that decline in-person visits.</p> <p>FAHSC CEO has been meeting with House staff in preparation for the upcoming legislative session. FAHSC will be holding a Strategic Planning Board Workshop on February 8th and 9th in Tallahassee along with some Legislative Advocacy Visits. FAHSC is advocating for the retention of the AHCA funding allocation. BHSC CEO and VP will be in attendance for this workshop.</p> <p><u>Healthy Start MomCare Network (HSMN)</u> The Network is monitoring the revenues across the State. There are several factors affecting revenue: workforce recruitment and retention and inflexible in-person visits. HSMN received an increase of \$20 million and they are projecting to be able to utilize less than \$10 million of that \$20 million increase.</p> <p><u>Florida Department of Health</u> BHSC staff have been moving toward implementing the Fatherhood initiative. A potential Supervisor has been identified to oversee the program and is currently going through the hiring process. The funding supports the hire of two FTEs. FDOH is responsible for the provision of curriculum materials and training. FDOH provided an annual funding allocation in the amendment, however, it is anticipated that this funding will not be depleted by June 30th.</p>	

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
	<p><u>BROWARD HEALTHY START UPDATE</u></p> <p><u>Operations</u> Policies and procedures are under review including Fiscal Manual, Employee Handbook, and Emergency Preparedness Plan. A Master Report Tracker has been created to monitor reporting requirements across all functional areas. Additional review of operational processes are in progress. The Service Delivery Plan has been updated with data correlating to each objective.</p> <p>A partnership with Nova Southeastern University School of Public Health has been established to allow Bachelor and Master's level Public Health students to complete their field experience with BHSC. One Master's in Public Health student, has begun field experience this to provide support Focus Group qualitative analysis for the Broward Black Babies Matter (BBBM) project. A report on c-sections in Broward County will also be developed. For the bachelor's students, the VP of operations and BBBM consultant presented the Safe Sleep program as an option for a student project. Student assignments will be confirmed at the next meeting with Nova.</p> <p><u>Coordinated Intake & Referral –CONNECT</u> The Connect team received 1849 referrals in December 2022. Of these referrals, CI&R completed 1514 Intakes or 74%. The number of clients being connected to a Home Visitation program was 938 clients or 62%. Those determined as No Further Services were Needed was 466 or 31%, education and resources were provided, and 109 clients or 7% Declined services. The department has been experiencing challenges with employee retention but continue to meet outcomes and deliverables. It was suggested to have a Nova intern assess the Connect Program data in comparison to data pre-covid.</p> <p><u>Healthy Start Home Visitation Program</u> During the months of November and December 2022, we exceeded our internal productivity home visiting goal each month with 97% of all visits conducted in-person with a slight number of participants served via web-conferencing sessions. Effective as of January 11, 2023, AHCA and FDOH ended the option for Healthy Start to offer video-conferencing visits for any reason and our subcontracted provider network has been made aware of this change. Participants who refuse in-person services will be closed out as “declined services”.</p> <p>Annual monitoring's were completed by the end of November and monitoring reports were sent out to providers in December. All providers met or exceeded minimum performance expectations and there were no formal PIP or responses required from any provider.</p> <p>The Healthy Start Program's RFP was released November 18, 2022, and closed Monday, January 23, 2023. In response to this RFP, 9 Applications have been submitted. Applicant interviews are scheduled for Tuesday, February 21, 2023. A cone of silence was issued.</p>	

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
	<p><u>Community Outreach</u> BHSC hosted its 3rd Annual Hope for the Holidays event. Friday, December 16th was a virtual event for moms and mom-giveaways and December 17th was a drive thru toy and diaper distribution event. There was a massive turnout of families for the event. Lauderdale Lakes City Commissioner, Mark Spence volunteered along with Nichelle Williams, the Principal of North Lauderdale Elementary School. Due to the growth of this event, a different venue to host these events will need to be considered.</p> <p><u>COMMUNITY PLANNING & INITIATIVES</u></p> <p><u>Maternal Child Health Systems Committee</u> The next MCHSC meeting will be held via Zoom on March 14, 2023, at 9:30 am. FDOH finalized the 2021 Florida Charts Data in November. The Annual State of Maternal Child Health Report has been compiled with this information and the report will be presented at the next meeting.</p> <p><u>Maternal Health</u> BHSC is facilitating another Doula training in the G.R.O.W. curriculum. The application process closed with 70 applicants but there will only be 15 Doulas selected. There was such an overwhelming interest by HS team members in the service provider network that BHSC decided to conduct a second training focused just for these team members. This training is for team members to enhance their understanding and knowledge of Doula services.</p> <p><u>Fetal Infant Mortality Review (FIMR)</u> Three (3) FIMR Nurse Abstractors have been onboarded and trained. Starting with January's Case Review Team, 13 cases will be abstracted per quarter. The FIMR Manager is conducting Maternal interviews. The 2021 Florida Charts data was released at the end of December. The FIMR Program Manager will also begin working on the 2021 Annual Report. The next quarterly FIMR Community Action Group meeting is scheduled for January 30th at 11am via zoom and the State of Maternal Child Health Report will be presented during this meeting as well.</p> <p><u>HRSA Grant: Broward Black Babies Matter</u> Jose Edouard is the new Project Manager overseeing the BBBM project. Both grant subcontracts have been executed. Urban League hired their Doula Supervisor and is currently interviewing for the CHW/Doula positions. 4 Focus groups have been held and feedback provided by moms from these groups were shared. Stakeholder interviews are the next area of focus to collect more qualitative data.</p> <p><u>Safe Sleep Program</u> The Safe Sleep Program Manager position is vacant. Interviews are being scheduled. In the interim, the position responsibilities are being managed by the Senior Programs Manager and FIMR Program Manager.</p> <p><u>Project Hope</u> Both the Memorial and Broward Health sites are staffed and providing</p>	

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
	<p>services. The RFA for Health from United Way that supports Project Hope was released for FY 2023-2026. BHSC CEO is talking with both partners about an application to continue those services. It was announced as a result of this initiative, BHSC is a finalist for the 211 Non-Profit Awards category, "Collective Impact for Youth". The 211 Awards Luncheon is March 3rd at the Hard Rock Hotel where the winners will be announced. Board members were encouraged to attend and/or support the attendance of a staff member.</p> <p><u>Heritage Birth Collaborative</u> Heritage Birth Collaborative is continuing to provide childbirth education class in 3 languages, breastfeeding classes and support in English and Spanish, and in home lactation referrals. The childbirth class in English is well attended but the initiative is struggling with participants in other languages. BHSC staff are working with the provider and assessing next steps.</p> <p><u>Infant Health Substance Exposed Newborns</u> The Community Health Manager continues the OB outreach process and fostering relationships and training with the doctor's offices and birthing hospitals. They continue to present to hospital labor and delivery units. There were 10 visits completed last quarter. The team is fully staffed with 4 Peer Specialists</p> <p>The ACF Healthy Connections Grant has a substantive research component. As part of that process, there was a Collaborative Values Inventory disseminated. The demographic profile was a good cross section representation of the invested stakeholders of the project between healthcare providers, behavioral health providers, and maternal child health. The Project Manager is looking to partner with moms to develop values for the project. The Bringing Babies Home Healthy (SEN Taskforce) is serving as the Advisory Board for this Grant. This grant will support 3 additional Peer Specialist. Advertisement for this position will begin earlier than usual due to the difficulties experienced with filling this position and a mechanism will be established in the event the positions are filled prior to the start of this project.</p> <p><u>Health Foundation of South Florida</u> The Health Foundation of South Florida (HFSF) put a call out for Collaboratives to submit applications for a potential five-year funding to address challenges in health care. Community Care Plan is leading this initiative and the following partners came together, Broward Health, Memorial Healthcare System, Broward Healthy Start Coalition and Urban League of Broward County. There have been regular meetings to come to a consensus on a Charter, Memorandum of Understanding, and an Implementation Plan. The partners have a shared commitment to share best practices with each other and explore integration of those best practices into their service delivery model.</p> <p><u>Good of the Order</u> BHSC was awarded the Florida Association of Infant Mental Health 2022 Drs Anne Hogan and Herb Quay Partnership Award. This was given in recognition of the support to strengthen our local work force with infant mental health training and coaching.</p>	

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
Finance & Administration Report	<p>A. Balance Sheet and Income Statement as of June 30, 2022 The Year-end Balance Sheet was reviewed. The organization continues to reflect a strong cash position. The Total Liabilities and Fund Balance = \$7,690,553.00.</p> <p>There was a review of the Income Statement Revenues and Expenses by program for the fiscal year. During this review it was suggested to include a legend on the spreadsheet to identify which program the budget was applied to.</p> <p>MOTION MOTION made by DR. HARLEEN HUTCHINSON to recommend approval of the Balance Sheet and Income Statement as of November 30, 2022. SECOND BY DONNA EPRIFANIA. MOTION CARRIED.</p> <p>B. BHSC 990 BHSC 990 was presented for review and approval. There was discussion on Medicaid projections. There was a robust conversation related to the process used internally for maximization of Medicaid claims.</p> <p>MOTION MOTION made by DR. HARLEEN HUTCHINSON to approve the BHSC 990 as presented. SECOND BY DONNA EPRIFANIA. MOTION CARRIED.</p>	
Program Report	<p>A. Performance Dashboard FY 2022/23 A brief overview of screenings, Intakes, Initial Assessments, and ongoing visits was provided. The screening rates continue to be impacted negatively due to 2- HCA hospitals. Trainings have been put into place to resolve this issue.</p>	
Announcements/ Public Comment	<p>It was announced Dr. Harleen Hutchinson is now the Broward Chapter Chair of the Florida Association of Infant Mental Health.</p> <p>It was announced the Broward County Board of Commissioners proclaimed January 24th as Karen Swartzbaugh Ghezzi Appreciation Day for 35 years of dedication helping children, the elderly, and the community.</p> <p>It was shared that ELC has a substantial amount of inventory in Creole books for anyone interested in obtaining.</p>	
Adjournment	<p>Meeting adjourned at 10:53 am.</p>	

INTERIM FINANCIAL STATEMENT

Broward Healthy Start Coalition

Balance Sheet

		January 31, 2023	January 31, 2022
			PRIOR YEAR
Assets			
1130-00-00-01-00-00	Cash- NEW Bank of America- Operating	1,385,392	1,342,171
1150-00-00-01-00-00	Cash-Bank of America-Savings	2,764,826	3,318,069
1170-00-00-01-00-00	Cash - Bank of America Contingency (Savings)	1,114,893	560,099
1175-00-00-01-00-00	Petty Cash	200	450
1225-00-00-**-00-00	Grants Receivable-	1,701,971	1,734,928
1226-00-00-**-00-00	Network Holdback -ASSET	741,222	622,906
1390-00-00-**-00-00	Prepaid-Other	8,958	37,508
1525-00-00-**-00-00	Equipment/Furniture/Fixtures	102,698	76,273
1550-70-81-13-00-00	Less: Accumulated Depreciation	63,820	60,175
1990-00-00-**-00-00	Due To/From	3,000	0
Total Assets		7,759,340	7,752,579
Liabilities and Fund Balance			
Liabilities			
2100-00-00-**-00-00	Accounts Payable	566,651	406,525
2200-00-00-**-00-00	Accrued Expenses-Pension	11,746	3,266
2300-00-00-**-00-00	Accrued PTO-	57,322	73,841
2325-00-00-**-00-00	Accrued Payroll Taxes	8,865	6,566
2350-00-00-**-00-00	Accrued Payroll Payable	37,287	43,691
2525-00-00-**-00-00	Deferred Revenue	741,222	622,906
Total Liabilities		1,423,094	1,156,795
Fund Balance			
3100-00-00-**-00-00	Fund Balance	6,336,246	6,595,784
Total Fund Balance		6,336,246	6,595,784
Total Liabilities and Fund Balance		7,759,340	7,752,579

***Projected HSM Network AR for January \$625,000

**** Accrual for payroll related items is 50% of 02/09/2023

Broward Healthy Start Coalition Income Statement

Account Description	DOH		AHCA/ NETWORK				CSC	BBHC	Special Way	General Development	Special Projects- Includes Doula	HRSA-Broward Black Babies Matter	Healthy Connections	GRAND TOTAL
	HS-DOH Coal Oper(12) Actual 07/01/2022 to 01/31/2023	HS-DOH Indir (13) Actual 07/01/2022 to 01/31/2023	HS-AHCA Indir (15) Actual 07/01/2022 to 01/31/2023	HS-AHCA Dir (32) Actual 07/01/2022 to 01/31/2023	CONN-AHCA CIBR (14) Actual 07/01/2022 to 01/31/2023	CSC Direct(16) Actual 07/01/2022 to 01/31/2023	BBHC BBHC (21) Actual 07/01/2022 to 01/31/2023	United Way (30) Actual 07/01/2022 to 01/31/2023	DEV-Gen (61) Actual 07/01/2022 to 01/31/2023	DEV-Sp.Pr (71) Actual 07/01/2022 to 01/31/2023	-Sp.Pr (51) Actual 07/01/2022 to 01/31/2023	Healthy Connections (23) Actual 07/01/2022 to 01/31/2023	GRAND TOTAL Actual 07/01/2022 to 01/31/2023	
Revenues														
Support & Revenue														
Revenue	\$925,086.71	\$127,199.42	\$521,749.06	\$3,043,536.19	\$782,623.60	\$137,032.48	\$350,000.00	\$77,351.33	\$0.00	\$1,325.00	\$36,892.52	\$31,221.56	\$6,138,090.13	
Contributions-Fundraising Events	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$375.00	\$0.00	\$0.00	\$375.00	
Contributions-Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,983.29	\$0.00	\$0.00	\$0.00	\$14,983.29	
Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$913.93	\$0.00	\$0.00	\$0.00	\$913.93	
Total	1925,086.71	1127,199.42	521,749.06	3,043,536.19	782,623.60	137,032.48	350,000.00	77,351.33	15,877.22	1,700.00	36,892.52	31,221.56	6,158,238.27	
Total Revenues	\$925,086.71	\$127,199.42	\$521,749.06	\$3,043,536.19	\$782,623.60	\$137,032.48	\$350,000.00	\$77,351.33	\$15,877.22	\$1,700.00	\$36,892.52	\$31,221.56	\$6,154,342.35	
Expenses														
Salary and Fringe														
Salary	\$67,371.30	\$80,371.26	\$65,082.47	\$270,105.64	\$391,079.29	\$68,696.37	\$171,780.37	\$0.00	\$0.00	\$0.00	\$4,790.00	\$20,209.00	\$1,187,822.58	
Fringe Benefits	\$22,719.11	\$23,833.13	\$34,606.37	\$85,137.56	\$136,157.73	\$23,637.04	\$47,251.05	\$517.20	\$1,088.51	\$0.00	\$1,486.16	\$11,012.56	\$404,589.78	
Total	\$90,090.41	\$104,194.39	\$99,688.84	\$355,243.20	\$527,237.02	\$92,333.41	\$219,031.42	\$517.20	\$1,088.51	\$0.00	\$6,286.16	\$31,221.56	\$1,592,392.36	
Administration														
Advertising	\$821.86	\$334.28	\$1,232.35	\$236.98	\$778.00	\$103.20	\$623.40	\$0.00	\$0.00	\$0.00	\$768.41	\$0.00	\$5,894.81	
Background Screening	\$275.83	\$211.73	\$91.44	\$260.37	\$1,047.48	\$0.00	\$984.45	\$0.00	\$0.00	\$0.00	\$133.10	\$0.00	\$2,652.55	
Bank Fees	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	
Consulting	\$29,294.52	\$1,839.37	\$4,291.88	\$56,392.87	\$17,502.67	\$9,576.76	\$3,409.48	\$0.00	\$5,525.00	\$0.00	\$25,900.00	\$0.00	\$161,115.83	
Employee Welfare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$319.12	\$0.00	\$2,494.68	\$0.00	\$756.77	\$0.00	\$3,605.81	
Fees & Other Charges	\$24,853.66	\$260.58	\$646.11	\$0.00	\$0.00	\$56.12	\$65.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,886.35	
Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.41	\$0.00	\$0.00	\$4.41	
Office Supplies	\$807.35	\$394.88	\$506.34	\$2,987.75	\$617.11	\$59.09	\$347.33	\$0.00	\$0.00	\$985.62	\$0.00	\$0.00	\$985.62	
Payroll Processing	\$1,371.35	\$1,571.73	\$5,368.84	\$1,307.68	\$7,819.91	\$1,434.56	\$3,988.76	\$0.00	\$0.00	\$0.00	\$44.89	\$0.00	\$6,102.28	
Printing & Copying	\$2,128.13	\$0.00	\$50.00	\$4,696.36	\$1,872.30	\$34.07	\$498.52	\$0.00	\$0.00	\$0.00	\$3.19	\$0.00	\$23,334.88	
Promotional Items	\$616.63	\$0.00	\$0.00	\$1,443.47	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,456.74	
Training	\$7,097.74	\$443.10	\$228.90	\$21,534.50	\$1,872.30	\$152.78	\$16.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,082.10	
Travel	\$545.05	\$682.92	\$1,477.45	\$1,265.04	\$343.98	\$95.27	\$0.00	\$0.00	\$1,468.00	\$0.00	\$0.00	\$0.00	\$31,985.39	
Total	\$67,814.70	\$6,323.06	\$13,893.31	\$90,135.02	\$30,006.45	\$11,812.25	\$111,278.04	\$0.00	\$9,537.86	\$1,444.55	\$27,606.36	\$0.00	\$280,050.91	

Broward Healthy Start Coalition Income Statement

act number		act desc		DOH		AHCA/ NETWORK		CSC	BBHC	United Way	General Management	Special Projects	HRSA	Healthy Connections	GRAND TOTAL
		HS-DOH Coali Oper(12) Actual 07/01/2022 to 01/31/2023	HS-DOH Indir (13) Actual 07/01/2022 to 01/31/2023	CONIN-DOH CIBR (10) Actual 07/01/2022 to 01/31/2023	HS-AHCA Indir (15) Actual 07/01/2022 to 01/31/2023	HS-AHCA Dir (32) Actual 07/01/2022 to 01/31/2023	CONN-AHCA CIBR (14) Actual 07/01/2022 to 01/31/2023	SP-PR-CSC Direct(16) Actual 07/01/2022 to 01/31/2023	SP-PR-BBHC BBHC (21) Actual 07/01/2022 to 01/31/2023	SP-PR-United Way (30) Actual 07/01/2022 to 01/31/2023	DEV-Gen (61) Actual 07/01/2022 to 01/31/2023	DEV-Sp-Pr (71) Actual 07/01/2022 to 01/31/2023	-Sp-Pr (51) Actual 07/01/2022 to 01/31/2023	-Sp-Pr (23) Actual 07/01/2022 to 01/31/2023	GRAND TOTAL Actual 07/01/2022 to 01/31/2023
	Facilities														
	Internet & Telephone	\$5,475.86	\$0.00	\$488.67	\$0.00	\$12,914.90	\$1,030.08	\$1,178.60	\$1,291.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,375.71
	Rent	\$26,606.60	\$4,911.99	\$9,414.64	\$9,438.64	\$39,595.79	\$4,457.12	\$6,067.50	\$5,369.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$105,862.08
	Postage	\$382.50	\$0.00	\$0.00	\$0.00	\$312.50	\$120.00	\$0.00	\$5.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$820.90
	Total	\$32,464.96	\$4,911.99	\$9,903.31	\$9,438.64	\$52,823.19	\$5,607.20	\$7,246.10	\$6,667.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$129,062.69
	Other Direct Costs														
	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,354.64	\$0.00	\$0.00	\$0.00	\$1,354.64
	Client Assistance	\$3,367.18	\$0.00	\$0.00	\$0.00	\$7,003.34	\$0.00	\$56,314.31	\$60,438.04	\$542.14	\$0.00	\$0.00	\$3,000.00	\$0.00	\$130,665.01
	Other Dir. Memberships & Subscriptio	\$1,073.71	\$58.64	\$187.05	\$184.32	\$25,330.70	\$436.42	\$604.17	\$1,779.00	\$0.00	\$1,562.94	\$0.00	\$0.00	\$0.00	\$31,216.95
	Total	\$4,440.89	\$58.64	\$187.05	\$184.32	\$32,334.04	\$436.42	\$56,918.48	\$62,217.04	\$542.14	\$2,917.58	\$0.00	\$3,000.00	\$0.00	\$163,236.60
	Healthy Start Services														
	Subcontractor	\$701,844.15	\$0.00	\$18,322.35	\$0.00	\$2,463,965.16	\$165,185.71	\$0.00	\$0.00	\$67,386.30	\$0.00	\$0.00	\$0.00	\$0.00	\$3,416,703.67
	Total Healthy Start Services-Subcontracte	\$701,844.15	\$0.00	\$18,322.35	\$0.00	\$2,463,965.16	\$165,185.71	\$0.00	\$0.00	\$67,386.30	\$0.00	\$0.00	\$0.00	\$0.00	\$3,416,703.67
	Total Expenses	\$996,655.11	\$115,488.08	\$104,072.26	\$123,205.11	\$2,994,500.61	\$728,472.80	\$1,683,102.24	\$299,193.80	\$68,445.64	\$13,543.95	\$1,444.55	\$36,892.52	\$31,221.56	\$5,587,990.06
	NET SURPLUS/(DEFICIT)	\$28,431.60	\$11,711.34	(\$0.00)	\$398,543.95	\$49,035.58	\$54,150.80	(\$31,277.76)	\$50,806.20	\$8,905.69	\$2,333.27	\$255.45	\$0.00	\$0.00	\$572,896.12
	ENDING FUND BALANCE	\$28,431.60	\$11,711.34	(\$0.00)	\$398,543.95	\$49,035.58	\$54,150.80	\$31,277.76)	\$50,806.20	\$8,905.69	\$2,333.27	\$255.45	\$0.00	\$0.00	\$572,896.12



Issue: FY 22/23 Budget Amendment - REVIEWED AND RECOMMENDED BY EXEC/FINANCE ON 03/15/23

Background:

We traditionally develop, review, and get Board approval for an Agency Budget in May for the upcoming FY which runs July 1 through June 30. We are required by the Florida Dept of Health to submit our Budget by the end of May. Since the Budget is a plan, there are many factors that can affect that plan and we typically bring a Budget Amendment in the Spring to “true” up some adjustments. We’ve had some significant funding awards that we need to reflect through a Budget Amendment.

Current Status:

We are projecting with our Medicaid claims history that we should be able to draw down \$7.2 million through HSMN along with utilizing our \$1.8 million initial FY 22/23 FDOH allocation. We received an additional \$170K in Fatherhood programming through a December contract amendment. This was an annual allocation and while this budget amendment attempts to utilize as much of that funding as possible, we don’t believe we can fully utilize that annual allocation in less than half a year of programming.

In this Amendment, we capture some of the recommendations already approved by the Board as well as some of the federal and local awards. We have provided with you the best estimates for each area and amounts not to exceed. Attached is the traditional Excel summary sheet outlining the current Budget and the Revision Requested.

Program Enhancements

FIMR: Expansion of FDOH annual funding from \$21,000 to \$106,000, additional RN Consulting

Fatherhood Program: Additional requirement in FDOH contract with annual funding of \$170,000.

HHS/HRSA: Broward Black Babies Matter

A total award of \$500,000 that included \$370,000 in subcontracts, \$40,000 for the Principal Investigator, funds for Focus Groups and Administrative Support

ACF/BBHC: Healthy Connections

A total annual award this year of \$188,000 for a Project Director and peers for later in the federal FY.

Administrative Highlights

Reflection of increased costs, plus the related increase for additional staff, across several line items, salary/fringe, supplies, cell phones

Recommended Action

Approve Budget Amendment as presented for FY 22/23.

Healthy Start Coalition Name: Broward Healthy Start Coalition				
10-Mar-23	Contract Period: 2022-23			
	Budget Amendment			
Line Items	Original Budget Totals	Proposed Budget Changes	Proposed NEW Budget	
Funding Totals				
SALARY AND FRINGE TOTALS	\$ 3,345,587.06	\$41,036.77	\$3,386,623.83	Reflects some salary lapse along with the the addition, of new Program positions, HRSA Manager and Fatherhood Lead and Specialist.
OPERATION				
CONSULTANTS				
CSC Safe Sleep RN Consultants	\$ 16,500.00	\$0.00	\$16,500.00	
DOH FIMR RN Consultants	\$ 9,950.00	\$5,518.75	\$15,468.75	Increase requirements in FIMR contract resulting in need for for additional FIRM Nurse Consultant
Parent Connection Training	\$ 5,200.00	\$0.00	\$5,200.00	
Administrative Consultants	\$ 31,875.00	\$40,000.00	\$71,875.00	HRSA: Cost for Principal investigator
Focus Groups		\$4,500.00	\$4,500.00	HRSA: Increase to reflect cost for focus groups
Legal Fees	\$ 10,000.00	\$0.00	\$10,000.00	
CI&R Per Diem Contractor		\$0.00		
Blackbaud Accounting system	\$ 6,740.00	\$0.00	\$6,740.00	
Training	\$ 75,000.00	(\$25,000.00)	\$50,000.00	Decision to not pursue the Car Seat Technical Certification Training at this time of \$10K. Deleted the allocated budget of \$15K for
Advertising	\$ 4,000.00	\$0.00	\$4,000.00	
Audit	\$ 27,000.00	\$0.00	\$27,000.00	
Cell Phones	\$ 18,300.00	\$1,410.00	\$19,710.00	Increase due to additional employees under new grants.
Copier costs	\$ 6,864.00	\$1,176.00	\$8,040.00	increase in rate and usage
Conferences and External Training (Out of Area Travel, Registrations, Lodging)	\$ 4,000.00	\$16,497.60	\$20,497.60	Additional trainings due to new staff. Out of town travel for FAHSC, Legislative Meetings has increased.
Cribs Program	\$ 94,368.00	\$614.31	\$94,982.31	Adjustment based on historical information.
Equipment Rental		\$0.00		
Information Systems	\$ 25,000.00	\$0.00	\$25,000.00	
Insurance	\$ 20,000.00	\$2,000.00	\$22,000.00	Increased insurance rate
Memberships	\$ 2,050.00	\$0.00	\$2,050.00	
Fees to solicit contributions	\$ 300.00	\$0.00	\$300.00	
Computers	\$ 2,875.00	\$6,925.90	\$9,800.90	Purchased equipment for new staff and new program.
HSMN Well Family System Dues	\$ 20,000.00	\$5,000.00	\$25,000.00	Total based on usage/invoice from HSMN
FAHSC Annual Dues	\$ 26,000.00	\$0.00	\$26,000.00	
Subscriptions Example: Microsoft & Adobe	\$ 15,222.72	\$2,585.45	\$17,808.17	Increased to capture additional expenses with licenses for new employees and new grant

Community Development, Outreach, Education	\$ 47,500.00	\$63,000.00	\$110,500.00	Reflect the increased client assistance in the BBHC program \$50k flex, HRSA \$3700 townhall engagement , \$33k for Outreach which \$8k allocated to fatherhood,
Printing	\$ 1,500.00	\$1,300.00	\$2,800.00	Increased to capture the increased printing cost with addition of new programs
Business Cards	\$ 1,000.00	\$0.00	\$1,000.00	
Printer Contract Cost	\$ 3,120.00	\$0.00	\$3,120.00	
Postage	\$ 2,000.00	\$0.00	\$2,000.00	
Rent/Storage	\$ 159,710.28	\$0.00	\$159,710.28	
Supplies	\$ 13,200.00	\$1,726.09	\$14,926.09	Increase to capture expenses of new programs and staff.
Travel-staff per diem	\$ 3,100.00	\$7,576.20	\$10,676.20	Board support to provide staff the federal reimbursement rate (62 cents) vs. the state rate (45 cents) with earned dollars.
Telephone	\$ 21,600.00	\$0.00	\$21,600.00	
Flex funds- United Way program		\$0.00		
Vehicle	\$ 6,200.00	(\$2,450.00)	\$3,750.00	Delay in implementation. Vehicle lease, insurance and gas for
Employee Recruitment, Screening	\$ 5,000.00	\$664.00	\$5,664.00	Level II background screening on all new employees, additional for HRSA, BBHC/ACF, Fatherhood
Bank fees	\$ 4,800.00	\$0.00	\$4,800.00	
HSMN Holdback Fees (5%)	\$ 325,000.00	\$0.00	\$325,000.00	
Payroll fees	\$ 47,436.24	\$2,244.88	\$49,681.12	Increase to capture expenses for payroll fees for new staff HRSA program
Management Team Training	\$ 13,000.00	\$2,172.50	\$15,172.50	
Employee Welfare	\$ 1,920.00	\$3,080.04	\$5,000.04	Unrestricted dollars
Unallocated	\$ 1,688.88	\$11,677.05	\$13,365.93	Provide some flexibility with support for the various new programs.
Subcontracts	\$ 6,389,023.00	\$564,476.00	\$6,953,499.00	Increase due to new Federal Funding Grants with subcontracted responsibilities HRSA and BBHC/Healthy Connections along with FIMR.
TOTAL	\$ 10,813,630.18	\$757,731.54	\$11,571,361.72	



CHIEF EXECUTIVE OFFICER UPDATE

March 23, 2023

STATE UPDATE

Florida Association of Healthy Start Coalitions (FAHSC)

BHSC CEO and VP of Operations attended a FAHSC meeting in February that was focused on updating the Association's Strategic Plan. The plan continues to focus on building up FAHSC as the maternal child health leader in the State. BHSC staff took the opportunity to engage in Legislative Advocacy Visits. We visited with the offices of Senator Book, Senator Osgood, Senator Polsky, Rep Marie Woodson, Rep Pat Williams, Rep Daryl Campbell, Rep Hunchofsky, Rep Bartleman, Rep Gottlieb, Rep Cassel, Rep Robinson.

With the Legislative session starting on March 7th, FAHSC is pushing forward a legislative funding request to increase the DOH allocation for the Healthy Start Program. While the program received an increase in the Medicaid allocation in FY 2021, there has not been an increase to the DOH funding which supports non-Medicaid clients in 17 years. We have attached the FAHSC advocacy paper for reference. The BHSC CEO has been meeting with legislators about this request while the FAHSC CEO has met with House and Senate HHS Appropriations Committee staff, Committee Chairs, Governor's office and FDOH.

Healthy Start MomCare Network (HSMN)

The Network is monitoring the revenues across the State. While Broward continues to be the highest performer across the State, there are several factors affecting statewide revenue: workforce recruitment and retention and other Coalitions transitioning to hard in-person visits. HSMN is projecting it will only utilize \$10 million of the \$20 million increase from 2021. We are pleased to report that Broward continues to keep its Network claims at a high level and drew down nearly \$700K from the Network in January. This was a strong performance and really a result of all the hard work of the Provider network in connecting with families.

Florida Department of Health

BHSC has been moving forward with the implementation of the Fatherhood Program. FDOH is responsible for the provision of curriculum materials and training. FDOH just held the training on the 24/7 Dad curriculum last week on March 6th and 7th. We were fortunate to have identified the lead staff, Jean Robert Menard who was able to attend the training. Mr. Menard has strong experience in Home Visitation programs and fatherhood support groups. FDOH provided an annual allocation in the amendment, and we do not expect to spend down all the funds by June 30th. We are still recruiting for a second position for the Fatherhood program.

BHSC CEO was asked by FDOH MCH Bureau Chief, Kelly Rogers, to host a site visit for FDOH Deputy Secretary Dr. Kenneth Scheppke. He was preparing for the FDOH presentation to the legislature. He along with Shay Chapman, Deputy Division Director for Community Health Promotion, visited Broward on February 13th. BHSC CEO and VP of Operations spent nearly two hours describing the Healthy Start Program along with how the Coalition works with the local community to leverage partnerships and funding to meet local needs. The visit went extremely well and Dr. Scheppke was very complimentary of the work happening in Broward as well as the State outcomes data. FDOH is pursuing funding to expand clinical telehealth coordination pilots currently occurring in Duval and Orange County. Dr. Scheppke assured BHSC CEO that Broward would be included.

BROWARD HEALTHY START UPDATE

Operations

The following operational assessments are being conducted:

- Policy assessment of the employee handbook and organizational policies to determine need for updates, additions, and deletions.
- Onboarding process refinement to ensure a seamless workflow and standardized approach across all departments.
- Technology assessment to determine technology needs across the organization and to support continued transition to cloud filing.

We have developed a partnership with Nova Southeastern University to implement a field experience at BHSC with Regine Kanzki, VP of Operations as the preceptor.

- 1 Master of Public Health student: BBBM Logo development, BBBM Marketing Materials, Focus Group data analysis, and a data report on Cesarean Section in Broward County.
- 3 Bachelor of Public Health students: Literature review on the impact of cultural beliefs on Safe Sleep practices with an emphasis on the Haitian culture, and a Provider communication guide for the Haitian Creole-speaking audience.

Coordinated Intake & Referral –CONNECT

The Connect team received **2043** referrals in January 2023. Of these referrals, CI&R completed **1698** Intakes or **83%**. The number of clients being connected to a Home Visitation program was **1070** clients or **63%**. Those determined as No Further Services were Needed was **514** or **30%**, education and resources were provided, and **114** clients or **7%** Declined services.

Healthy Start Home Visitation Program

The Program continues to exceed productivity home visiting goals each month with 98% of all visits conducted in-person. The Healthy Start Program's RFP was released November 18, 2022, and closed January 23, 2023, applicant interviews were conducted, February 21st and the recommendations are provided in a separate agenda item.

Community Outreach

We are on track with our visits to all OB/GYN providers. We have provided technical assistance visits to both HCA hospitals, Northwest, and University, to improve their infant screening rates and engagement. We've already seen an improvement with Northwest. We participated in the Deerfield Beach Community Day on March 4th. We are planning to again host a Virtual workshop during Black Maternal Health week, April 11-17th. We have a calendar of events for the year and working on developing a broader volunteer base.

COMMUNITY PLANNING & INITIATIVES

Maternal Child Health Systems Committee

The next meeting will be held via Zoom on March 14, 2023 at 9:30 am. with FDOH finalizing 2021 Florida Charts Data in November, we have been able to compile our Annual State of Maternal Child Health Report. This will be presented at this meeting.

Maternal Health

BHSC facilitated another Doula training in the G.R.O.W. curriculum. We held trainings the last week of February and 31 Doulas have been trained and certified. Sixteen of these individuals were from within the Healthy Start Network and the remaining 15 are community members. BHSC will continue to provide ongoing support to all of the Doulas.

Fetal Infant Mortality Review (FIMR)

The FIMR Case Review Team began reviewing 13 deaths per quarter starting this current quarter.

Maternal interviews are being completed. The 2021 Florida Charts data was released at the end of December. FIMR Program Manager is working on the 2021 Annual Report.

HRSA Grant: Broward Black Babies Matter

The Community Doula Support Program has started accepting referrals as of February 14, 2023. The Urban League of Broward County (ULBC) is now fully staffed and ready to begin on March 13, 2023. All 3 staff members attended the birth doula GROW model training on February 28th and March 1st. Seventeen community-invested stakeholder interviews have been completed and a Town Hall is scheduled at the ULBC on May 3rd from 1-4pm to share information related to Black Maternal Health and Black Infant Mortality in 33311 and 33313 areas. Participants will learn about the recent results of our assessment that included focus groups and invested stakeholder interviews. Broward Health is going to be utilizing Centering Pregnancy for group prenatal care. Groups are expected to begin a Cora E. Braynon before Centering comes for training. There will be an in-person meeting in Washington, DC in July 2023.

Safe Sleep Program

A candidate was offered the Manager position and their tentative start date is March 13th. The Safe Sleep Committee met on March 7th and the Healthcare Subcommittee met on February 22nd. The Safe Sleep Community Training is scheduled monthly, and they have been well attended these last 2 months. The Model Behavior Nurses are completing trainings with hospitals in person and virtually. Approximately 70 cribs were distributed to families in February. By the end of February, we will have utilized all of our funding for cribs from the CSC. We are advising them of the increased budget need for cribs.

Project Hope

Broward Health and Memorial Healthcare System are staffed and providing services. BHSC submitted an application for the RFP at United Way to continue with Project HOPE at both sites.

Heritage Birth Collaborative

Heritage Birth Collaborative is continuing to provide childbirth education class in 3 languages, breastfeeding classes and support in English and Spanish, and in home lactation support. BHSC staff continues to work with the provider around participation and assessing next steps. We will bring a recommendation to the May Budget meeting.

Infant Health Substance Exposed Newborns

The Community Health Manager continues the OB outreach process and fostering relationships and training with the doctor's offices and birthing hospitals. The team is fully staffed with 4 Peer Specialists, and they continue to expand on their skills in peer support and being able to support family's needs. The program received 37 referrals in February, 14 prenatal and 23 postnatal. 15 OB visits were completed during the month.

The Healthy Connections for Moms and Babies Grant hosted a 2-day RPG Kick off on February 7 and March 2nd. A virtual site visit is scheduled over 4 days in July 2023 and an annual meeting is scheduled virtually for May 16th and 17th. BHSC Senior Program Manager has been participating in monthly TA calls and monthly project team meeting.

Health Foundation of South Florida

The Health Foundation of South Florida (HFSF) put a call out for Collaboratives to submit applications for a potential five-year funding to address challenges in health care. A priority area was Maternal Child Health and the Racial Disparity. With Community Care Plan leading the effort, the following partners came together, Broward Health, Memorial, Broward Healthy Start and Urban League. The application used the Healthy Start Service Delivery Plan as a springboard for the goals of the collaborative.

"The ultimate goal of the Collaborative is to improve obstetrical outcomes for Black women by reducing Black/White disparity rates for infant mortality, preterm births, and maternal deaths in the next 5 years."

The HFSF chose five collaboratives to plan for four months and then submit final proposals to the HFSF Board by Summer. We have been meeting regularly to come to consensus on a Charter, Memorandum of Understanding and an Implementation Plan. Key strategies are around addressing the OB maternity desert in the 33311/13 area by the creation of a Community Resource Center with clinical OB services, the launch of Group Prenatal Care, the

integration of SDOH identification and linkage to services. The partners have a shared commitment to share best practices with each other and explore integration of those best practices into their service delivery model.

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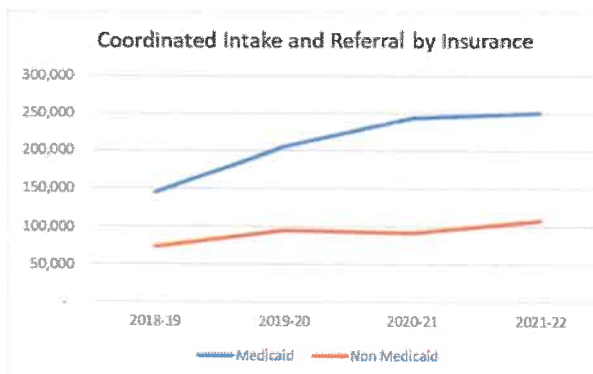
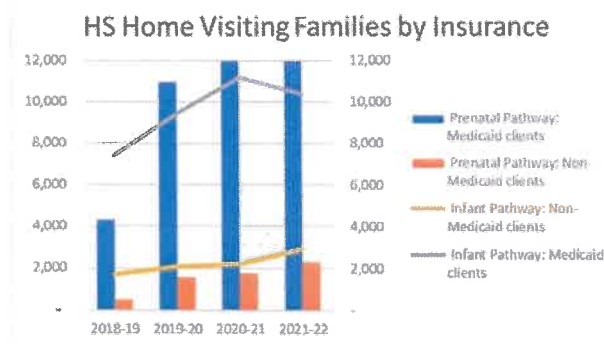
Broward Healthy Start was the winner at the 211 Non-Profit Awards category, “Collective Impact for Youth”. The awards ceremony took place on March 3rd. The nomination focused on Project Hope, an initiative funded by the United Way, led by BHSC, and implemented with its hospital partners, Memorial and Broward Health. We were thrilled to have been recognized.

BHSC CEO was asked to participate on a panel on February 22nd for the CSC Agency Capacity Building Committee on Advocacy. She participated with other subject matter experts on how to educate legislators on issues impacting their community.

Healthy Start Services for Families Not Eligible for Medicaid

Healthy Start services for families not eligible for Medicaid are funded by the Florida Department of Health. This **funding has not been increased for more than 17 yearsⁱ**. Since then, the cost of providing services has increased 51%ⁱⁱ. Healthy Start Coalitions are struggling to meet the needs of these families and adequately pay for the workforce needed to support these services. **In the last four years, we have seen a significant increase in the number families being served who are not eligible for Medicaid (132% increase in home visitingⁱⁱⁱ and 47% Coordinated Intake and Referral).** With the end of the Public Health Emergency, we also anticipate 7% ^{iv}more families will shift from Medicaid to non-Medicaid.

Additional funding is needed because Healthy Start Coalitions are understaffed for service delivery where caseloads are too high and vacant positions cannot be filled at current wage rates. Additional community health workers are needed to address socioeconomic barriers impacting birth outcomes. They conduct outreach in neighborhoods experiencing higher rates of poor maternal and birth outcomes. A new electronic prenatal risk screen will be launched by DOH, and Healthy Start provider liaisons will need to work with every prenatal clinic on the implementation and promote the voluntary risk screen with families. We want to pay our workforce well enough to have a living wage and be competitive in the marketplace to fill vacant positions. Healthy Start is also launching a doula program through contracts with some of the health plans for the Medicaid population; however, we are in need of funding for the pregnant mothers who are not eligible for Medicaid which represent approximately 50% of the births in Florida.



HEALTHY START SERVICES are a good investment in preventing infant mortality and other poor birth outcomes. The Florida infant mortality rate in 2021 was 5.9 per 1,000 live births as compared to 3.58 for those in the Healthy Start home visiting program who received the full intervention (defined as entering the program before 28 weeks gestation and receiving at least six home visits). Families who did not receive the full intervention also had an infant mortality rate lower than the state average.

DOULAS are an exciting enhancement to the services offered by Healthy Start. We will be using the G.R.O.W. Doula™ model that has achieved the following outcomes in Indian River County^v:

- Reduction in preterm birth—4.2% within program participants compared to 10.75% for the county and 10.4% for the state.
- Decrease in C-Sections—25% within program participants compared to 33.4% for the county and 36.4% for the state. Also, the c-section rate was 13% within program participants who were given a trial of labor.
- Fewer babies born low birth weight—6.3% within program participants compared to 8.2% for the county and 8.7% for the state.

For information, contact Cathy Timuta, CEO, (850) 999-6210
www.HealthyStartFlorida.com

- Improved disparities in birth outcomes for women of color including a reduction in preterm birth of black women—7.9% for black participants compared to 16.7% for the county and 14.4% for the state.

Doula services and other childbirth education services are offered by Healthy Start Coalitions with sufficient infrastructure and community resources. In the first year, 16 of the 32 Coalitions plan to train 240 new doulas. We project 112 will be active doulas and will deliver an average of 12 babies each per year for a total of 1,344 births in the first year.

REQUEST

After more than 17 years, Healthy Start needs an additional \$19,200,000 to meet the needs for families who are not eligible for Medicaid. Our current appropriation is \$24,460,607.

ⁱ The increase in 2012-13 was a partial restoration of cuts incurred several years in a row. Increases in 2022-23 are for FIMR and Fatherhood programs, not core Healthy Start services.

ⁱⁱ US Bureau of Labor Statistics CPI Inflation Calculator, January 2006 to January 2023.

https://www.bls.gov/data/inflation_calculator.htm accessed 2-16-23.

ⁱⁱⁱ Well Family System prenatal and infant initial assessments: 2018-19 compared to 2021-22.

^{iv} Well Family System successful intakes, non-Medicaid, 2018-19 (37%) compared to 2021-22 (30%)

^v G.R.O.W. Doula Program data based on 190 births from July 2018-June 30 2021 (33% black, 38% white (non-Hispanic), 22% Hispanic (white), 7% other or unknown)

Florida Department of Health, Bureau of Vital Statistics County and state 3 year rolling rates from 2018-2020



Issue: Healthy Start Home Visitation Services RFP Award Recommendations for FY's 2023-2028

Background:

BHSC released an RFP in November 2022 for FY's 2023-28 for Healthy Start Home Visitation services. The RFP advertised the intention to fund six to eight (6-8) applicants with projected available funding of \$4.75 million annually. We received a total of nine (9) proposals in response to the RFP. Applicant interviews were held on Tuesday, February 21, 2023, with a rating panel consisting of subject matter experts from our partner organizations inclusive of two BHSC Board members, Dawn Liberta, Dept of Children and Families and Allison Metsch, Early Learning Coalition. We also had Tina Hudson, Community Foundation of Broward; and Madeline Jones, Childrens Services Council.

The RFP award funding recommendations summary table is attached and provides detail on the applicant organizations, including their ranking, recommended funding award, and highlights from the rating committee. The top six applicant agencies recommended for funding under Tier 1 are Memorial Healthcare System, Urban League, Avanti, KID Inc., Broward Health, and Henderson. Tier 2 includes one applicant agency, Healthy Mothers Healthy Babies, which is contingently recommended for award in the event substantial funding was available to support another Healthy Start team. Tier 3 includes two applicants including Covenant House and Children's Home Society, both of which are not recommended for funding as part of this RFP cycle.

While the staff outlined in the RFP advertisement the availability of \$4.75 million in funding, with the current claim trends we feel comfortable in awarding the recommended funding of \$5,010,482. BHSC has recognized revenue over expenses in Network earnings the last two FY. We closed out FY 22 with revenue over expense of \$744K.

Staff Recommendation: Approve the FY 2023-24 RFP Award Recommendations based on the details provided in the attachment.

Total Budget Impact: \$5,010,482 for FY 23-24

Applicant Agency	RFP Response Ranking	Total Rating Score	Current FY Annual Home Visiting Funding Allocation (if current HS provider)	RFP Funding Request for Home Visiting	Recommended Funding for New Award (effective 7/1/2023)	RFP Rating Committee Discussion Points
TIER 1						
Memorial Healthcare System	1	109.8	\$1,296,058	\$1,358,113	\$1,317,748	Strong proposal; applicant's program leadership staff have decades of experience in home visiting; applicant works in tandem with navigators focused on outcomes for high risk pregnancies.
Urban League of Broward County	2	108.5	\$707,748	\$775,767	\$711,734	Strong proposal; applicant location is in heart of 33311 community and offers additional program services to support families.
Avanti Support & Services	3	107.1	\$938,917	\$939,423	\$939,423	Strong proposal; strong presentation with performance data; agency specializes in providing only Healthy Start services. Committee recommended the consideration of additional funding, if available.
KID, Inc.	4	101.5	\$588,688	\$630,139	\$624,528	Very good proposal; applicant has strong community partnerships and service coordination experience.
Broward Health	5	97.5	N/A	\$1,150,000	\$701,169	Very good proposal; applicant plans to integrate the Healthy Start program in the two prenatal clinic locations to improve outcomes and overall patient/participant services with a focus on decreasing disparities.
Henderson Behavioral Health	6	97.1	\$1,121,450	\$1,213,699	\$715,880	Very good proposal; Presentation was brief, applicant history indicates high staff turnover; Committee recommends to reduce staffing to one team.
TIER 2						
Healthy Mothers Healthy Babies	7	91.5	N/A	\$497,405	\$0	Good proposal; applicant not recommended for funding under this RFP. Recommend for contingent funding if available.
TIER 3						
Covenant House	8	83.3	\$65,975	\$65,975	\$0	Program performance and proposal does not warrant funding under this RFP. Very low volume of clients who enroll in Healthy Start Home Visiting and low number proposed. The lack of draw down in Healthy Start funds will not cover costs. Not recommended for funding.
Children's Home Society	9	82.3	N/A	\$1,535,162	\$0	Committee had concerns related to connection to local system of care; Agency described a State QA Administration and QA function that may result in some challenges; not recommended for funding under this RFP
TOTALS			\$4,718,836	\$8,165,683	\$5,010,482	



Issue: Renewal Recommendations for FY 2023-24 for CI&R, Risk Screening Office, HS Home Visiting Specialty Population

Background:

BHSC staff is bringing forth recommendations for funding renewals for FY 23-24. The first section relates to renewal funding for Coordinated Intake and Referral (CI&R). Since the launch of CI&R statewide in 2018, CI&R funding has been carved-out from procurement and allocated directly to our public safety hospital systems, Broward Health and Memorial Healthcare System. These two hospital systems operate three prenatal safety net clinics and five of the seven birthing hospitals in Broward. They are uniquely positioned as the first contact with many of our high-risk pregnant population.

The second section relates to renewal funding for the Broward FDOH Risk Screening Office for services required by the FDOH state office to be negotiated with the local health department in each county statewide. Additionally, we have included a recommendation on renewal funding for The Village South which provides Healthy Start Home Visitation services as a specialty provider serving participants with behavioral health conditions/substance use disorders. The Village South was funded under a separate RFP procurement for behavioral health specialty in 2021 for FY's 2021-25.

The current subcontracted CI&R, Healthy Start Home Visitation, and Risk Screening service providers were monitored between October to November 2022 with no major programmatic or fiscal findings. As detailed on the attached funding renewal recommendations table, the CI&R providers Memorial and Broward Health are being recommended for renewal funding with increases only for staff salaries. The Risk Screening Office is being recommended for level funding with some restructuring of the staffing pattern included on the direct costs portion of their budget which will result in available funding for salary increases for staff. The Village South is being recommended for a decrease in funding due to under-utilization with some restructuring of the staffing pattern to be negotiated but will also include salary increases for existing staff.

Staff Recommendation: Approve the FY 23-24 funding renewal recommendations as shown in the attached table.

Total Budget Impact: \$1,621,759 for FY 2023-24

Provider	Current Annual Allocation	Annual Intakes & Productivity Performance (through 2/2023)	Contracted Services	Monitoring and Performance Details	Funding Recommendation for FY 23-24
COORDINATED INTAKE AND REFERRAL (CARVE-OUT) SERVICES					
Memorial Healthcare System	\$213,139	98%	Coordinated Intake and Referral	<p>In compliance, meeting CI&R performance requirements and productivity goals at 98% of target. No major programmatic or fiscal concerns. Staffing: Currently fully staffed.</p> <p>Details on Need/Intake Volume (average of most recent two years of data): Average of 41 prenatal intakes/month at the clinic; average of 82 positive infant screens at the two hospitals plus additional participants referred for intake based on other factors</p>	\$231,439
Broward Health	\$410,000	95%	Coordinated Intake and Referral	<p>In compliance, meeting CI&R performance requirements and productivity goals at 95% of target. No major programmatic or fiscal concerns. Staffing: Currently fully staffed</p> <p>Details on Need/Intake Volume (average of most recent two years of data): Average of 180 prenatal intakes/month at the two clinic locations; average of 99 positive infant screens at the two hospitals plus additional participants referred for intake based on other factors</p>	\$429,840
Subcontracted CI&R Funding Total:					\$661,279
Provider	Current Annual Allocation	Contract Utilization (July to January) Target=58%	Contracted Services	Monitoring and Performance Details	
RISK SCREENING SERVICES & HEALTHY START SPECIALTY PROVIDER					
FDOH-Broward Risk Screening Office*	\$345,480	54%	Risk Screening and Referral Data Entry and Processing; Client Medicaid search	<p>In compliance, meeting performance goals. Cost reimbursement contract. Staffing: Currently fully staffed.</p> <p>We anticipate the roll-out of the DOH electronic prenatal screening this year which may reduce the funding needed in FY 23-24. We plan to keep allocation level by reduction in a support position which has remained vacant throughout the year.</p>	\$345,480
The Village South	\$652,976	44%	Home Visitation Specialty Population	<p>Specialty provider for behavioral health participants. Has experienced challenges recruiting staff since funding was awarded under separate RFP cycle and initial contract began November 2021. Provider is meeting performance expectations with no major concerns. Provides quality services coordinates with BHSC peer team on shared participants.</p> <p>Staffing: Currently down 1 FTE home visitor, 1 Admin Asst, 1 Program Manager. New home visitor started March 2023. Program has not been fully staffed since launch November 2021.</p> <p>Recommend budget cut due to underutilization with staffing structure to be negotiated.</p>	\$615,000
Total Funding Recommendation:					\$1,621,759

Definitions: Home Visiting Pathways- Healthy Start client services and activities that provide the knowledge, education, encouragement, linkages, and support necessary to maximize families' health, well-being, and self-sufficiency. Coordinated Intake and Referral - Completion of the Healthy Start initial intake after receipt of the risk screen or client referral to coordinate and link the client to the most appropriate services that targets the family's individualized needs.

*Denotes COST REIMBURSEMENT CONTRACT

Broward Healthy Start Program - System Performance & Productivity Dashboard - FY 2022-23														
FY 2022-23		Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Monthly Average
	BHSC Goal	Risk Screening												
Infant Screening Rate	95%	82%	84%	84%	84%	85%	84%	87%	93%					85%
Prenatal Screening <u>Consent</u> Rate	80%	83%	81%	83%	82%	79%	85%	83%	86%					83%
Number of Prenatal Screens Received by Broward DOH		1,039	1,172	1,028	1,009	976	1,049	1,096	577					993
FY 2022-23		Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Monthly Average
Measure	BHSC Goal	Coordinated Intake and Referral (Connect)												
CI&R - Total Initial Intakes (Pren-Inf/C)	1,553	1,595	1,644	1,417	1,608	1,335	1,514	1,698	1,564					1,547
CI&R - Initial Intakes Outcome - Referred to HV Program		962	1,040	897	1,021	893	938	1,070	1,025					981
CI&R - % of Clients Referred to a HV Program at Intake		60%	63%	63%	63%	67%	62%	63%	66%					63%
Measure	BHSC Goal	Healthy Start Program (Home Visiting)												
HS - Total F2F Visits - includes IAs & Ongoing HVs	2,214	2,114	2,277	2,310	2,413	2,271	2,379	2,495	2,408					2,333
HS - Initial Assessments (Prenatal, Infant, Child)		466	455	394	434	328	341	373	352					393
HS - F2F Ongoing Visits (Prenatal, Infant, Child)		1,648	1,822	1,916	1,979	1,943	2,038	2,122	2,056					1,941
Legend														
Goal Met		Acronym Key: F2F=Face to Face HV=Home Visit IA=Initial Assessment												
Goal Not Met														

*Dashboard updated 9/16/2023

Acronym Key: F2F =Face to Face HV =Home Visit IA =Initial Assessment

**BROWARD HEALTHY START COALITION, INC.
BOARD OF DIRECTORS MEETING ATTENDANCE**

FISCAL YEAR 2022-2023

NAME	8/25/22	10/26/22	12/8/22	1/26/23	3/23/23	4/27/23	5/25/23	6/22/23
Allison Metsch	P	A	P	P				
Amy Pont	Z	Z	P	P				
Dawn Liberta	P	P	P	P				
Donna Eprifania	P	P	Z	P				
Dr. Harleen Hutchinson	P	P	A	P				
Dr. Lori Canning	P	P	P	P				
Dr. Marga Figueroa	A	Z	Z	Z				
Dr. Sharetta Remikie	P	P	P	P				
Elida Segre	P	P	Z	Z				
Karen Swartzbaugh Ghezzi	P	A	P	P				
Marsha Christie	P	P	P	P				
Neiko Shea	Z	Z	Z	A				
Regine Kanzki	P							
Rose McKelvie	P	P	P	P				
Timothy Curtin	Z	P	P	P				
KEY:								
P - Present								
Z - Zoom								
A - Absent								
R - Resigned								

Pursuant to Broward Healthy Start Coalition, Inc. By-Laws, Article III, Section 8., Sub-Section 2. (B.), "In the event that a Board member fails to attend three (3) consecutive meetings or more than five (5) of the regular Board meetings during the course of the year, he/she may be removed by the Board of Directors. A Board Member may be granted an excused absence by the Executive/Finance Committee."