

Broward Healthy Start Coalition, Inc.

Provider Staffing Requirements

1. Applicant must ensure that **supervisory staff**, including program leads, meet at least one of the following items a) through d), has the necessary educational requirements, and has the supervisory experience required:
 - a) Four-year college degree minimum in social sciences, psychology, health related field such as nursing, health education, health planning, health care administration, or social work.
 - b) Associate degree and licensure as a registered nurse with three years of public health/maternal-child health experience.
 - c) Two years of college with three years of public health/maternal-child health experience.
 - d) Minimum of two (2) years of case management experience.
 - e) Minimum of two (2) years of supervisory experience.
2. Applicant must ensure there is sufficient **direct service** staffing to provide services in accordance with the RFP. Staff members must meet at least one of the following educational requirements and experience:
 - a) Four-year college degree, (Master's degree preferred) in social sciences, psychology, health related field such as nursing, health education, health planning, health care administration, or social work.
 - b) Associate degree and licensure as a registered nurse with three years of public health/maternal-child health experience or a licensed practical nurse with four years of public health/maternal-child health experience.
 - c) Two years of college with three (3) years of public health/maternal-child health experience.
3. Applicants may include a **Quality Assurance (QA) staff** member in their staffing pattern that meet the minimum requirements for direct service staff shown in item 2. listed above. The staffing pattern may include one (1) FTE QA staff member for anywhere between six (6) to twelve (12) FTE direct services home visitor/care coordinator staff members.
4. Applicant will ensure the supervisor to direct service (home visitors) staff ratio does not exceed 1:6. The supervisor to staff ratio does not include Quality Assurance (QA) staff as they are not a direct service staff member.