



Breastfeeding and Childbirth RFQ – Q&A

1. Do applicants need to have a CLC or IBCLC certification by the time we submit the docs? Or by Jan 1, 2022?

A: All required certifications and credentials must already be in place and active at the time the application is received by the deadline of 12 p.m. on October 28, 2021.

2. Are you all open to a CLE providing the education for the support groups?

A: The only certifications that will be accepted for the breastfeeding education and in-person lactation support services are IBCLC or CLC applying in conjunction with an IBCLC per the RFQ details.

3. Are you open to a LLL Leader Accreditation providing the education for the support groups?

A: Any applicant, including an accredited LLL Leader, must have an active IBCLC or CLC certification in place at the time the application is submitted.

4. What is expected for breastfeeding services in terms of how many hours per week this will be? Is this Full time (40 hours) or a flexible schedule?

A: This is not a full-time role, rather it is a consulting/independent contractor role that can be performed outside of standard Monday through Friday business hours. The independent contractor who will be applying for any of the services detailed in the RFQ will need to clearly state in their application the days of the week and times they propose to be available to provide each service for which they are applying, such as evenings and weekends during specified times. In-person lactation support availability will need to be flexible to meet the needs of mothers to help them successfully maintain breastfeeding. Availability for group classes can be pre-determined and should be stated in the application details.

5. Can multiple individuals come together on an application?

A: Yes, multiple individuals may come together on one application, but everyone will need to provide their own personal contact details such as phone, email address, credentials, etc. in the event they are selected for funding since each one would require their own independent agreement with BHSC to be able to invoice us and receive reimbursement. Each individual and must have their own required insurance, if not applying under an umbrella organization/business.

6. Are you open to using translation services?

A: For group breastfeeding or childbirth education services, using translation services is not an option. In the event we do not receive and fund applicants to provide in-person lactation services in all three preferred languages, we will consider the option of using translation services.

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7. Can you apply if you can't provide services all three languages?

A: Yes. Applicants can apply based on the languages in which they are able to provide services. BHSC ideally seeks to fund applicant(s) that can provide the comprehensive services outlined in the RFP in all of the languages stated within.

8. Will Healthy Start purchasing a small allotment of supplies for each program such BP, nipple shields, educational handouts, birthing balls, hand-held massagers, rebozos/ birthing wraps, dolls, breast models, bobby pillows, educational teaching materials flip charts, pelvis, placenta, cervix?

A: The educator who is an independent contractor will be responsible for purchasing their own props for childbirth or breastfeeding classes. Use of these props by the educator is reimbursable in the detailed budget as part of the applicant's requested reimbursement rate for group education, which must be indicated on the budget page(s). The cost for group props should be considered by applicants when stating their requested reimbursement rate for providing group education when developing their proposed budget.

The breastfeeding supplies for in-person breastfeeding support are reimbursable and will be purchased as needed by the CLC and/or IBCLC who is awarded funding. Applicants who desire to provide in-person lactation support should include a line item in the budget for the cost of these items which will be reimbursed each month on a cost reimbursement basis of actual expenses incurred, based on a properly completed invoice and submission of original receipts. BHSC will not purchase any supplies directly.

9. If a group applies does each person in application need 3 professional references?

A: Yes, each individual professional needs to provide professional references for their own experience providing similar services even if applying on one application.

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