

Our mission is to promote the health and well-being of women, infants and families to achieve a successful pregnancy and a healthy start in life.

BOARD OFFICERS

MARIA JUAREZ STOUFFER, LMHC, MPA

President

Children's Services Council of Broward County

DR. SHARETTA REMIKIE, ED.D.

Vice President

March of Dimes

NEIKO SHEA, LCSW

Treasurer

Sunshine Health

MARSHA CHRISTIE, LCSW

Secretary

Community Advocate

BOARD MEMBERS

DR. LORI CANNING, ED.D.

Early Learning Language Acquisition School Board of Broward County

SKYE CLEEK, MSW, MCAP

Broward Behavioral Health Coalition

TIMOTHY CURTIN

Memorial Healthcare System

DR. MARGA FIGUEROA, MD

Pediatrix/Mednax

DR. HARLEEN HUTCHINSON, PSY. D.

The Journey Institute, Inc.

REGINE KANZKI, MPH

Crockett Foundation

DAWN LIBERTA, MSM

Department of Children and Families

ROSE MCKELVIE, MBA, MSN, BSN, RN

Broward Health Medical Center/ Salah Foundation Children's Hospital

ALLISON METSCH, M.S.ED

Early Learning Coalition of Broward County, Inc.

AMY PONT, MHA, RN, BSN

Community Care Plan

KAREN SWARTZBAUGH GHEZZI, MA

Community Advocate

EXECUTIVE STAFF

MONICA FIGUEROA KING, MA

Chief Executive Officer

Our vision is to lead the Broward County maternal and child health system of care to improve birth and developmental outcomes.

BOARD OF DIRECTORS MEETING

August 26, 2021 at 9:30 am

*In-Person Minimum Quorum Required

Via Zoom Meeting

https://us02web.zoom.us/j/81712843650

Meeting ID: 817 1284 3650, Dial In: (929) 205-6099

I. WELCOME AND INTRODUCTIONS

II. CONSENT AGENDA *

A.	May 27, 2021 Board Meeting Minutes	p. 1-5
B.	Financial Balance Sheet and Income Statement	p. 6-7
	as of June 30, 2021. MOTION BY EXEC/FINANCE ON 08/18/21	•

III. CHAIR REPORT

A. CEO Annual Performance Evaluation *	p. 8-15
RECOMMENDED MOTION BY EXEC/FINANCE ON 8/18/21	1

IV. CHIEF EXECUTIVE OFFICER REPORT

A.	Healthy Start System of Care and BHSC Update	p. 16-19
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V. PROGRAM REPORT

Α.	Performance Dashboard	F	Y	2	1/2	2		p.	2	0
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VI. OTHER BUSINESS

A.	Board of Directors Meeting Attendance FY 20-21	p. 21
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VII. ANNOUNCEMENTS/PUBLIC COMMENT

VIII. NEXT BOARD OF DIRECTORS MEETING

September 23, 2021

IX. ADJOURN

*Vote Needed

4620 North State Road 7, Suite 102 ● Lauderdale Lakes, FL 33319 Phone (954) 563-7583 ● (877) 507-6305 ● Fax (954) 561-9350 www.browardhsc.org











Minutes and Notes Board of Directors Meeting May 27, 2021 at 9:30 am

Members Present

Dr. Sharetta Remikie; Marsha Christie; Dr. Lori Canning; Timothy Curtin (zoom); Dr. Harleen Hutchinson; Regine Kanzki (zoom); Dawn Liberta; Rose McKelvie(zoom); Allison Metsch (zoom); Amy Pont; Karen Swartzbaugh Ghezzi

Absent: Maria Juarez Stouffer; Neiko Shea; Skye Cleek; Dr. Marga Figueroa

Healthy Start Staff Present

Monica King; Michele Burka (zoom); Robin Grunfelder (zoom); Marta Gutierrez (zoom); Teri Roach (zoom)

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW- UP
Welcome/ Introductions	Dr. Sharetta Remikie called the meeting to order at 9:36 am. Roll call followed.	
Consent Agenda	A. April 1, 2021 Board of Directors Meeting Minutes B. REVIEWED AND RECOMMENDED BY EXECUTIVE/FINANCE ON 5/19/21 B. Financial Balance Sheet and Income Statement as of March 31, 2021 MOTION MOTION by DAWN LIBERTA to approve the Consent Agenda as presented. SECOND by KAREN GHEZZI. MOTION CARRIED.	Consent Agenda was approved as presented.
Chief Executive Officer Report	Healthy Start The Legislative session ended with a \$20 million dollar increase in Medicaid funding to Healthy Start for the upcoming fiscal year. The Legislature also allotted funding for this current fiscal year. The funding is intended to provide a universal program to all women. With the new Healthy Start program model in place and AHCA rates resolved, the program was anticipating a \$10 million deficit in services provided. In that vein, \$10 million of the \$20 million is projected to be utilized with our current state infrastructure. The next step is that AHCA will need to amend our contract to add the additional budget. In anticipation of this Amendment, FAHSC and HSMN are in the process of putting together a proposal to AHCA on program strategies to meet the service needs in our community while working within the structure of the AHCA billing system. Healthy Start MomCare Network (HSMN) We remain on target with our contract with the Network. To date, Healthy Start has drawn down its fiscal year allotment. It is estimated in addition to the Medicaid funding increase, Broward will be allocated an additional \$1 million as well. The Network Board will receive an amendment from AHCA and then modify contract caps with Coalitions. The Network Board has agreed to keep the allocation methodology the same for the distribution of funds to Coalitions through December 2021. Broward receives approximately 10% of the births in the State and at minimum have received 10% of the funding. BHSC CEO term on the Network Board has extended to end in August due to the quorum requirement that the FAHSC Board meet in person for the HSMN Annual meeting.	



AGENDA ITEM	DISCUSSION	ACTION/FOLLOW- UP
	Florida Department of Health DOH is in the process of preparing the Renewal Amendment for Healthy Start Coalitions. There are no changes in content. There will be an administrative modification to all DOH programs related to the recent Executive Order 20-44 that extends the 990-reporting requirement to Subrecipients.	
	Coordinated Intake & Referral – CONNECT CI&R received over 2100 referrals in April. The data provided was as follows: Successful Intakes Home Visitation Program 766 (46%) No Further Services Needed Declined Services 127 (8%)	
	The credentialing process for having Intake Coordinators rotate on-site at Plantation General has been completed. The Connect Program Manager is also meeting with Northwest Medical Center to discuss potential coordination at their hospital.	
	Healthy Start Home Visitation Program Now that the Legislative funding issue has been resolved, the approved Amendments that provided enhancements within the organization have been implemented. Healthy Start is also in the process of negotiating renewals that were approved in March.	
	Maternal Child Health System of Care The MCH System Committee is scheduled to meet June 8, 2021. The Service Delivery Plan Committee has been meeting and refined the plan. This finalized plan will be presented to the Board in June. FIMR	
	The 13th Annual Shower to Empower took place on Friday, May 21, 2021, from 10:30am to 1pm. This was a free, virtual event to provide education, materials, and promote Healthy Start Services. There was good attendance reported. There was a drive-thru component for moms to pick up goodie bags once the shower ended. BIHPI, Urban League and Healthy Start staff were all commended for their efforts contributed towards preparations for this successful event.	
	FIMR CRT met May 25, 2021, led by the new FIMR Manager who has transitioned well into this position.	
	Safe Sleep Program The Program has partnered with Neighbors 4 Neighbors on a social media marketing campaign regarding messaging the importance of Safe Sleep practices.	
	The Safe Sleep Program Manager held a training with KID, Inc. and there were over 229 staff attendees. The Program Manager was commended by the agency's CEO for an excellent presentation. Board Members highlighted the Program Managers passion and her ability to engage and connect with trainees. Free Safe Sleep trainings continued to be	



AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-
AGENDA ITEM		UP
	encouraged. It was suggested to propose trainings with Children's Harbor, House of Hope, Early Head Start and Faith-based organizations.	
	Infant Health Substance Exposed Newborns	
	There is a lot of synergy being put into substance exposed newborns. The Florida Perinatal Quality Collaborative (FPQC) has expanded and started their second phase into the Maternal Opioid Recovery Effort (MORE). Hospitals and Health plans have started engaging with this initiative.	
	The collaborative on Plans of Safe Care (POSC) in partnership with Child Welfare Behavioral Health has been progressing. The next meeting will be to refine the POSC protocol. The Home Visiting staff within Healthy Start have been trained on the subject of POSC guidelines. Home Visiting Program Supervisors within Children's Services Council (CSC) such as, Healthy Families, have also been trained on these procedures. It was recommended to also have ChildNet staff trained on the POSC process.	
	We received the agreement from Broward Behavioral Health Coalition for SEN Coordination, funding the following 3 positions: Team Lead/Care Coordinator; Housing/Employment/Education Coordinator and a Peer Specialist. The agreement is from April to December 2021 for 300k with quarterly deliverables.	
	Nominations Committee The Nominations Committee is being led by Tim Curtin to discuss upcoming Board Nominations. The skill sets preferred are Finance; Marketing, and/or Legislative experience. Potential candidates have been identified and will be explored in the upcoming days. The committee is scheduled to meet again on June 4, 2021. Committee discussed the Board is working well and not rush into brining on new members.	
	Board members whose terms were due to expire have all committed to continuing to serve another term as well as all Board Officers.	
	Tim Curtin was also recognized for recently being honored the 2021 Maternal Health America Epic Award. This award is in honor of making a positive impact on the mental wellness of others in the community.	
	B. Bereavement Project Renewal An update was provided on the status of Tomorrow's Rainbow Bereavement Support program to determine project renewal. There was a meeting held with Tomorrow's Rainbow to discuss challenges with recruitment, attendance, and brainstorm additional ideas to promote the Bereavement Support groups. This resulted in an adjustment to services for the remainder of February into March to host weekly in-person and	
	virtual sessions scheduled out in advance for 2 months and the addition of a brief pre-session meet and greet component to allow potential clients to learn more about the group before making a commitment to consistently	
	attend. The shift to hosting virtual groups was successful. Tomorrow's Rainbow is also seeking per diem clinicians to provide groups in Spanish and Creole, when necessary. Clients have provided positive feedback with services. It was asked if Trauma Therapy is included with support	



AGENDA ITEM	DISCUSSION	ACTION/FOLLOW- UP
	services. Specified Trauma Therapy was unknown but the resolve through sharing model that is being applied with families was described.	
	Tomorrow's Rainbow is interested in continuing with the program, hosting a majority of group sessions virtually and in-person group sessions based on need and client preference.	
	It was recommended to approve up to \$25,000.00 annually for renewal of Bereavement Support Services Program, FY 2021-22 with the inclusion of funding for an outreach component.	
	MOTION MOTION by EXECUTIVE FINANCE COMMITTEE to approve continued funding to Tomorrow's Rainbow for Bereavement Support Services for FY 2021-22. SECOND BY AMY PONT. MOTION CARRIED	
	C. Leave Payout due to Pandemic BHSC leave policies provide no more than 75 hours to be carried over into the following fiscal year. The policy does permit BHSC CEO the ability to provide an exemption on a case-by-case basis to allow rollover. Due to COVID-19 pandemic, staff have been affected in their ability to travel and have not been utilizing vacation leave. However, staff are being encouraged to take time off for self-care.	
	In reviewing leave balances, there are approximately a dozen staff that have balances over 75 hours. Upon completion of an analysis, it was recommended to approve a one-time payout to staff of leave balances above 75 hours at the end of June 30, 2021.	
	MOTION by EXECUTIVE FINANCE COMMITTEE to approve one- time payout not to exceed \$15,000.00 to FY 2020-2021 Accrued PTO Line Item. SECOND BY DR. HARLEEN HUTCHINSON. MOTION CARRIED	
	D. BHSC Budget FY 2021-22 An overview of the FY 2021/22 Draft Budget for the Broward Healthy Start Coalition was provided. The DOH Budget template outlines categories that DOH funds be spent on and asks for the Medicaid/Network funding along with any other funder categories. With the legislative session providing additional Medicaid funds to the Network, this Budget amendment will need to be prioritized. Medicaid will need to provide an amendment to the Network first and then have the latter provide specific additional allocations. Highlights and priority areas of funding from the FY 2021-22 Budget were shared. Upon conclusion of this review, it was requested to approve FY 2021-22 Budget as presented.	
	MOTION by EXECUTIVE FINANCE COMMITTEE to approve the FY 2021-22 Budget. SECOND BY DR. HARLEEN HUTCHINSON. MOTION CARRIED	
Program Report	A. Performance Dashboard FY 2020/21 An overview of April screenings, Intakes, Initial Assessments, and ongoing visits was provided. It was acknowledged that the Prenatal Screening Rates are increasing in comparison to last FY. BHSC	



AGENDA ITEM	DISCUSSION	ACTION/FOLLOW- UP
	Community Liaison was acknowledged for efforts with promoting these screenings.	
Other Business -	A. FYI – Board of Directors Meeting Attendance FY 2020/21	
FYI	For information purposes.	
Announcements/ Public Comment	BHSC has hired an HR Generalist to provide support to the Finance and Administration Department. The applicant brings forward a lot of experience in the Human Resources field.	
	BHSC Racial Equity workgroup continues to educate and bring awareness within the organization to inequalities and inconsistencies between the behaviors of racial groups. BHSC CEO is also a part of a Racial Equity 6-part Series with CSC and Non-profit Executive Alliance which will provide education and explore best practices.	
	CSC has invested in racial equity experts to coach community providers. There are several experts in different areas to assist nonprofit organizations.	
	Strategies about reopening BHSC office full-time was shared. The notion is to reopen regular in-office schedules once the school year has started in August. Connect staff will continue to operate remotely. Staff remain wearing mask in-office and continue to complete a health screening survey daily. As the summer comes to an end, management will discuss a reasonable approach to transition back to in-office work.	
	BCPS Summer Experience 2021 is launching summer school to provide an educational platform for all students K- 12, 4 hours a day Monday – Thursday. The program is intended to help students get back on track academically and prepare for the upcoming school year. For more information, please visit www.browardschools.com .	
•	BCPS in partnership with CSC has launched a new program, Countdown to Kindergarten. This program will help in guiding through the transition and registration process for kindergarten.	
Next Board Meeting	Due to a conflict with the scheduled June 24, 2021, Board meeting, a recommendation was presented to cancel the meeting and empower Executive/Finance to handle any business matters that require action during the June 16, 2021, Exec/Finance meeting or reschedule the meeting to Monday June 28, 2021 and cancel if no business requires action. It was agreed to cancel the June 24 th meeting, empower Exec/Finance members for any action and resume Board meetings on August 26, 2021, at 9:30am. This meeting will take place at BHSC location, adhering to in-person minimum quorum requirements.	
	MOTION by AMY PONT to approve recommendation to cancel the June 24, 2021, Board Meeting. SECOND BY TIM CURTIN. MOTION CARRIED	
Adjournment	Meeting adjourned at 10:18 am.	

INTERIM FINANCIAL STATEMENTS Broward Healthy Start Coalition Balance Sheet

Issued 8/13/2021

\$4,269,586	\$6,379,887	Total Liabilities and Fund Balance	
\$3,195,578	\$5,107,208	Total Fund Balance	
\$3,195,578	\$5,107,208	Fund Balance	**-3100-00-00-00
			Fund Balance
\$1,074,008	\$1,272,679	Total Liabilities	
\$641,590	\$670,521	Network HOLDBACK -Liability	**-2525-00-00-00
\$61,004	\$79,283	Accrued Payroll Payable	**-2350-00-00-00
\$4,562	\$12,045	Accrued Pension	**_2200-00-00-01
\$4,562	\$8,743	Accrued Payroll Taxes	**-2325-00-00-00
\$45,726	\$40,827	Accrued PTO	**-2300-00-00-00
\$316,563	\$461,261	Accounts Payable	**-2100-00-00-00
			Liabilities
		lance	Liabilities and Fund Balance
\$4,269,586	\$6,379,887	Total Assets	
	\$16,625	Due/to from	**-1550-00-00-00
\$42,440	\$42,440	Less: Accumulated Depreciation	**-1550-00-00-00
\$63,580	\$63,580	Equipment/FurnitureFixtures	**-1525-00-00-00
\$6,453	\$0	Deposits-Rent	**-1425-00-00-00
\$19,963	\$19,963	Prepaid-Other	**-1390-00-00-00
\$641,590	\$623,262	Network Holdback -ASSET	**-1226-00-00-00
\$1,517,210	\$1,941,992	Grants Receivable-	**-1225-00-00-00
\$200	\$200	Petty Cash	01-1175-00-00-00
\$560,099	\$560,099	Savings Contingency	
	\$2,317,301	Cash-Bank of America-Savings	01-1150-00-00-00
\$1,418,051	\$794,425	Cash-Bank of America-Operating	01-1125-00-00-00
			Assets
June 30, 2020	June 30, 2021		

INTERIM FINANCIAL STATEMENTS

Broward Healthy Start Coalition Income Statement June 2021

Issued 8/13/2021

Revenues	
Interest Income	971
Revenue-DOH-Base-Direct-Provider	1,811,628
Revenue-MedHCN Revenue -CSC Safe Sleep	6,139,479 181,122
Grant -United Way	95,867
In-Kind Contributions	0
Contributions-Miscellaneous	33,942
Sponsorships/Underwriting	0
Total Revenues	8,263,008
Expenses	
DOH CIR Direct Expenses	
Salary and Fringe	132,389
Other Expenses	
	135,621
DOH Subcontractors Expense	
Subcontractor Expenses	1,226,934
DOH Operations	
Salary and Fringe	183,748
Other Expenses	76,625
	260,373
DOH Indirect Expenses	
Salary and Fringe	163,287
Other Expenses	
Non Restrictive	192,936
Other Expenses	50,187
-	50,187
United Way Project Hope	86,592
	,
AHCA Medicaid Indirect Enpenses	
Salary and Fringe	323,645
Other Expenses	98,924
	422,569
AHCA Medicaid Subcontractor Expenses	
Subcontractor Expenses	
	2,446,633
AHCA Direct Expenses	
Salary and Fringe	1,083,149
Other Expenses	
	1,294,919
March of Dimes HBWW Expenses	
Salary and Fringe	17,130
Other Expenses	6,691
	23,821
ВВНС	· ·
Salary and Fringe	15,894
CSC-Safe Sleep	
Salary and Fringe	113,672
Other Expenses	
(D) () ID	194,751
Total Expenses	6,351,229
Revenue over expenses	1,911,780
	• •



August 26, 2021

Reviewed by Executive/Committee on August 18, 2021

Issue: Chief Executive Officer Annual Evaluation

Background:

BHSC policies and CEO employment agreement call for an annual evaluation of the CEO and the potential for 1) cost of living adjustment and 2) performance payment. The CEO provided a self-evaluation to the Board of Directors in July 2021 for the preceding fiscal year. Board members were asked to score performance using a Board approved evaluation tool. There was 100% participation by Board Members. We received CEO evaluation scores from all Board members.

Current Status:

There was broad consensus amongst the Board that the CEO is doing an exemplary job. Attached is a summary of the CEO evaluation scores along with highlights of comments. BHSC has grown tremendously in this past year. It seamlessly transitioned services during the COVID pandemic and continued to grow as an organization and address gaps in services. It leveraged additional dollars from Broward Behavioral Health Coalition. Most importantly, BHSC CEO in role as FAHSC Board President was part of successful advocacy that resulted in additional \$20 million dollars statewide from AHCA.

There are three items for consideration:

- 1) The 2021/22 Agency Budget approved by the Board provided a 2% COLA for all staff effective July 1, 2021. Consideration of providing a 2% COLA to the CEO for a revised annual salary of \$147,900.
- 2) CEO Agreement provides for a potential annual performance pay of up to 5% of annual salary.
- 3) Revision of the CEO employment agreement term to extend term end from June 30, 2022 to June 30, 2023. Please see attachment.

Recommended Action:

Executive/Finance Committee recommends

- 1) A 2% COLA to the CEO for a revised annual salary of \$147,900,
- 2) Authorize a 5% performance pay of CEO annual salary
- 3) Extend CEO employment agreement term to end June 30, 2023.



CEO Evaluation Summary	
CEC	

CEO: Monica Figueroa King

	10. Business Ethics	Planning and Organization	8. Commitment to Diversity	7. Team Building	6. Judgement	5. Board Interaction	4. Leadership	3. Fiscal Responsibility	2. Communications	1. Job Knowledge	
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49.4	5.0	4.9	4.8	4.8	5.0	4.8	5.0	5.0	4.8	5.0	Average

Highlights of Board Member Comments

- I rarely give a lot of exceeds expectations on evaluations, but Monica is truly a champion, leader and advocate for moms and babies that consistently goes above and beyond.
- 12 cultural, racial, and ethnic differences. In addition, she has built a diverse workforce that represents the community served. Monica is committed to diversity and racial equity. She is a member of the Broward Partners for Racial Equity committee and ensured that her leadership team participated in the REI trainings. She routinely and consistently shows others respect and demonstrates sensitivity for
- ယ commitment, BHSC will benefit from additional AHCA funding despite a period of time where we believed significant cuts were imminent. Monica has done an outstanding job at maximizing the Coalition's revenue and managing the budget. Through her advocacy and
- 4 addressing racial equity. In addition, she has invested time and resources into trainings that focus on developing and creating spaces that Mrs. King commitment to a diverse, equitable and inclusive environment is evident. She is a member of community groups that are
- 5 Mrs. King inspires her staff to perform well as well as provides appropriate administration and governance to this agency. She continues to develop effective partnerships with funders and stakeholders.
- 7. Monica is very skilled in turning concept into actions and interventions
- challenges. As a result of her leadership, the flexibility in her thinking and judgement have caused the HSC to maintain its commitment to Monica has demonstrated sound leadership abilities during her role as CEO. Throughout the pandemic, she was able to demonstrate true the families it serves and in directing her staff. leadership in ensuring that families, staff, and the organization interest were taken into consideration during such unprecedented time of
- Monica has immersed herself into this field not as a job, but as a passion.
- 9. at BHSC and other community initiatives. Mrs. Figueroa King has continued to maintain excellency in her planning and organizational skills, as our CEO helping improve performance
- 10. Mrs. King has shown her ability to show good judgement when it comes to making operational and fiscal decisions as shown with the outstanding work BHSC is doing. She has been able to work under pressure and make good decisions when it came to the pandemic and ensured work quality was not affected.
- stringent internal controls. Through her work and with the support of an excellent team, external audits have been without findings, all Monica brings extensive programmatic and administrative expertise to her role as CEO. She has improved quality of service delivery with contracts are monitored annually, and the outcome performance and utilization of our subcontract network continues to excel
- 12. Monica is an experienced leader who has served as the Statewide Chair for the Florida Association of Healthy Start Coalitions for the past two years. She was a key advocate is securing Medicaid expansion for pregnant women and increasing funding during a divided and often contentious legislative session. Under her stewardship, Broward's Coalition is recognized as the highest performing Coalition in the State.
- 13 Successful audits, comprehensive contract monitoring, extensive community involvement and an impactful presence at the state level all attest to Monica's commitment to ethical business practices, strong internal controls, and transparency in management. She conducts herself professionally, maintains empathetic relationships in all her interactions and consistently represents the organization well.
- 14. The population served is incredibly diverse and the issues related to racial disparity in birth outcomes, as well how social determinants impact health, continue to be a primary focus in Monica's work. She continues to excel in meeting the needs of Broward's diverse population, along with building a diverse workplace and supporting our diverse Board.
- 15. Mrs. King brings years of knowledge and experience in the Maternal Child Health and Human Services Systems. Her interactions with these systems ensure the needs of the Broward County mothers and babies are met.

Future Performance Goals

- government affairs sector. During the next evaluative period, Mrs. King should continue to build her presence and activity in the advocacy and
- Develop and release the BHSC RFP.
- 3. 12 Continue to focus on diversified funding streams to support BHSC.
- maternal health and father's paternal mental health needs are being adequately addressed to mitigate the continued Ensure that there is an infusion of behavioral mental health services in current service provision to ensure that mothers psychological risk factors that impact their ability to be emotionally present and available for their infants.



EMPLOYMENT AGREEMENT

CEO: Monica King TERM: July 1, 20201 – June 30, 20223

THE BROWARD HEALTHY START COALITION BOARD OF DIRECTORS ("BHSC BOARD") Fort Lauderdale, Florida does hereby employ and retain MONICA FIGUEROA KING as Chief Executive Officer/CEO, who hereby accepts employment based upon the following terms and conditions:

EMPLOYMENT:

CEO will serve in the office set forth by BHSC Board of Directors ("BSHC BOARD") and will perform all such leadership and administrative services in such capacity as well as other duties that may be requested by the BHSC BOARD. CEO shall devote her full time, attention and energy to the business of BHSC at all times, and not serve as a paid consultant to any other person or agency without the prior written approval of BHSC BOARD. CEO shall devote her full time, skill, labor and attention to this appointment as CEO of BHSC BOARD, will faithfully comply with the present and future special and general laws applicable to BHSC and will faithfully perform all duties and responsibilities lawfully assigned to her by the BHSC BOARD.

TERM:

The term of this Employment Agreement is <u>July 1, 202021- June 30, 20223</u>, subject to the terms for termination and renewal set forth.

COMPENSATION:

CEO will be paid an annual salary of \$145,000147,900, payable bi-weekly in arrears. This amount may change if a Cost of Living Adjustment (COLA) is approved by the BHSC BOARD. All salary will be earned in full upon the last day of each pay period, unless the employment of CEO has been terminated prior to such date as set forth herein, in which case, such salary will be earned and payable only upon a pro rata basis through the date of such termination, or in accordance with the termination provisions of this Employment Agreement.

SALARY: ADJUSTMENTS

Salary Adjustments may consist of an annual cost of living and/or a non-recurring Pay for Performance bonus, or other salary adjustment, at the full and complete discretion of the BHSC BOARD, as described as follows:

- 1. <u>Cost of Living Adjustment (COLA)</u>: Based upon quality of service delivery, performance measure attainment and the financial standing of the organization, the BHSC BOARD may award a COLA on an annual basis, or in concert with the annual performance evaluation, up to the Bureau of Labor Statistics Consumer Price Index (CPI) for the Miami/Fort Lauderdale region. A COLA, if awarded, shall factor into the base salary of the CEO.
- Pay for Performance Bonus: Based upon quality of service delivery, performance measure attainment and the financial standing of the organization, the BHSC BOARD may award a non-recurring Pay for Performance bonus in concert with the annual performance evaluation. Such bonus shall be up to a maximum of five (5) percent of the CEO's base

salary and shall not factor into the base salary. All appropriate taxes shall be deducted from the gross award.

BENEFIT PLANS:

CEO may participate in any health, life, disability, dental, or vision insurance, cafeteria, pension, 403b or other benefit plan available to BHSC employees at the officer level, as any such plans may exist from time to time, and will receive benefits hereunder at prices and upon terms and with vesting rights to be determined by the Board of Directors in accordance with such plan. Any benefit plans may be implemented, amended, terminated or canceled by the Board of Directors with 90 days prior notice.

VACATION:

CEO will be entitled to vacation, personal time and holidays in accordance with the Vacation, Personal Time and Holiday policies available to BHSC employees, as any such policies may exist from time to time. Any such policies may be implemented, amended, terminated or canceled by the Board of Directors with 90 days notice.

EXPENSES:

CEO will be reimbursed reasonable expenses incurred in the performance of services in accordance with BHCS Expense Reimbursement policies and as allowable under Florida State Statutes.

RENEWAL:

This Employment Agreement may be renewed for one (1) two (2) year term (July 1, 20223 through June 31, 20245), subject to negotiation and BHSC BOARD approval. The BHSC BOARD shall give the CEO at least 60 days written notice of the BHSC BOARD's intent not to seek a renewal of this Agreement. In that event, the Agreement ends and is not subject to any payments associated with termination without cause.

WORK PRODUCT:

CEO hereby acknowledges and agrees that any and all products, designs, works, discoveries, inventions, improvements, intellectual property, video materials, audio materials, graphic materials, electronically produced or stored material or information, and any other information received by CEO as a result of CEO'S employment (including, without limitation, any and all ideas, routines, object and source code, specifications, flow charts, licenses. copyrights, trademarks, patents, scripts, film, video, music and other materials and documentation) together with all information data and know-how, alterations, corrections, improvements and upgrades thereto (collectively, "Work Product") which is conceived, designed, developed or contributed by CEO in CEO'S capacity as an CEO (1) is deemed to be within the scope of CEO'S employment, (2) is deemed to be "works made for hire" under the United States Copyright Act or other applicable laws, and (3) is deemed to be specifically ordered and commissioned by BHSC BOARD, and CEO hereby assigns, transfers and conveys to BHSC BOARD any and all worldwide right, title and interest which they may have in and to the Work Product, including, without limitation, any right, title and interest therein arising under trade secret, copyright, mask work patent or any other laws. CEO will execute such further instruments and documents and take such further action as may be requested by BHSC BOARD to effectuate the ownership of BHSC BOARD and the purposes hereof.

TERMINATION:

This Agreement may only be terminated and CEO's employment by the Coalition concluded in accordance with the procedures set forth in this Section:

A. Without Cause - The BHSC BOARD may, at any time, terminate this Agreement, with 60 days prior written notice and conclude CEO'S

employment with BHSC without cause, provided that: (1) the Coalition provides CEO with written notice of its intent to do so, and (2) CEO may be permitted by Coalition to remain employed by the Coalition for sixty (60) days after said notice is provided and (3) the Coalition pays CEO a sum equivalent to three (3) months salary, as severance pay, at the conclusion of her employment.

CEO shall provide Coalition with thirty (30) days prior written notice of intent to terminate the Agreement without cause. The Coalition, at its option, may elect to have CEO'S employment cease at an earlier date subject to CEO'S being paid the unpaid balance of her salary for time actually worked, plus accrued leave balances as provided for by the same terms and conditions applied to BHSC employees.

B. With Cause – The Coalition may, at any time, terminate this Agreement and conclude CEO'S employment with the Coalition for cause. "For cause" shall mean (1) willfully disobeying any lawful written direct order of the BHC BOARD, or willfully violating any lawful written policy of the BHSC or the Florida Healthy Start Coalition, or (2) conviction of a felony or misdemeanor relating to her official duties or involving moral turpitude. If the "cause" is as specified in (1) above, the CEO shall have the right to appear before the BHSC BOARD with an advisor or counsel of her choosing to assist or represent CEO (at CEO'S cost), to rebut, refute, or otherwise to explain the charges brought against CEO by the BHSC BOARD. At said meeting the BHSC BOARD may question CEO regarding said charges. The BHSC BOARD will then decide whether to terminate this Agreement and to conclude CEO'S employment.

If the Coalition decides to terminate this Agreement "for cause" (for the reasons specified in either (1) or (2) above) the Coalition shall have no obligation to pay CEO any monies other than the unpaid balance of her salary for time actually worked, and accrued leave balances as provided for by the same terms and conditions applies to other CEOs of the Coalition.

NOTICES:

All notices and communications will be deemed given upon receipt by personal delivery, overnight courier, or email with Confirmed Receipt, or on the 3rd day following mailing by registered or certified mail, return receipt requested. The parties may designate any further or different addresses to which subsequent notices or communications will be sent.

ENTIRE AGREEMENT:

This Employment Agreement constitutes the entire agreement between the parties and supersedes any prior understandings or agreements, written or verbal, between the parties. This Employment Agreement may be amended, supplemented, modified or discharged only upon an agreement in writing executed by all of the parties hereto. In the event any provision of this Employment Agreement shall be held invalid or unenforceable for any reason, such holding shall not invalidate or render unenforceable any other provision hereof. This Employment Agreement may not be assigned by either party without the prior written consent of the other, which consent will not be unreasonably withheld. This agreement supersedes any and all prior written or verbal agreements on the matters contained herein between BHSC BOARD and CEO.

COALITION POLICIES:

All existing Coalition Policies & Procedures and all Policies & Procedures of the Coalition adopted subsequent to the execution of this Agreement, relating to vacation and sick leave, or retirement and pension system contributions, holidays, fringe benefits, and working conditions of its CEOs, except to the extent specifically set forth in this contract, shall apply to CEO as they would to other employees of BHSC BOARD.

APPLICABLE LAWS:

This Employment Agreement will be governed by and construed in accordance with the laws of the State of Florida and venue and jurisdiction will lie only in Broward County, Florida.

INITIAL TERM: 1st Renewal	January 1, 2019- June 30,20 July 1, 2020- June 30, 2022	20		
2 nd Renewal	July 1, 2021-June 30-2023		Formatted: Superscript	
CEO		BROWARD HEALTHY START COALITION		
Ву:		Ву:		
Monica Figuer	oa King,	Maria Juarez Stouffer, Board President		



CHIEF EXECUTIVE OFFICER UPDATE

August 26, 2021

COVID 19

While we had anticipated a move to a more "normal" office routine by mid-August, with the rise in COVID cases and the strength of the Delta variant, we have advised staff that we will continue to operate in the same manner with a reduced in-office capacity and virtual meetings and events. We are doing temperature checks at the reception desk and staff do a daily COVID survey. Staff continue to be required to wear masks when in public spaces in the office. We have been successful in no known transmissions related to the office. We have had staff who have tested positive and had to quarantine but able to work remotely.

Florida Association of Healthy Start Coalitions (FAHSC)

FAHSC had planned an in-person event in Tallahassee in October for the 30th anniversary but that has been postponed. FAHSC is exploring doing a virtual event that is aligned with when Legislative Committees start meeting this Fall. We are looking to do something locally to celebrate the achievements of last session along with the 30th anniversary. FAHSC continues to do advocacy with legislative staff related to roles and coordination with Medicaid health plans. BHSC CEO was asked to participate in a meeting with House Health and Human Services staff Thursday August 12th. It was a productive meeting where we continued to educate staff on how Healthy Start coordinates with the health plans.

FAHSC learned that the Office of Program Policy Analysis and Government Accountability (OPPAGA), a research arm of the Florida Legislature, is studying the coordination and "lanes" between Healthy Start and the Medicaid Health Plans. OPPAGA has met with AHCA, DOH and Network staff.

BHSC has continued participation with a group of Postpartum Champions led by the Florida Health Justice Project. This group was instrumental in helping to support the legislature's efforts to extend Postpartum coverage to 12 mos. AHCA held a public hearing on August 9th and through it's notice advised that they are seeking to expand the coverage through an 1115 Waiver to Federal CMS. AHCA believes this is the fastest mechanism to get this expansion approved and implemented. AHCA shared that they did not know how long this process would take.

Healthy Start MomCare Network (HSMN)

The Network has developed an automated referral process into the Well Family System that would match health plan enrollees to the Healthy Start Program and any that didn't match would be contacted. Broward is to serve as the pilot with Sunshine on the auto referral process. The attorneys are still finalizing the agreement, but we should be able to roll out this process throughout the State by end of calendar year.

We received Amendment #6 from the Network with the FY 20/21 cap increase and were able to maximize those additional \$1million in funds. We are still waiting for Amendment #7 for FY 21/22 but are moving forward with efforts to maximize that projected increase.

In respect to Broward, we are on track with our contract with the Network in meeting deliverables, performance outcomes and drawing down our revenue. The Network conducted a monitoring on July 12th and while we have not received the final report, it was a very good review.

Florida Department of Health

DOH continues to aggressively work on moving towards an electronic prenatal risk screen. The MCH Bureau is working on an Amendment with FAHSC Contract Committee to do a substantive change in language that is expected mid-year.

Coordinated Intake & Referral -CONNECT

CIR Received 2158 referrals in July 2021. CI&R exceeded our goal of 1505 with 1757 Intakes completed for a successful percentage of 81%. The number of clients being connected to a Home Visitation program in July was 946 clients or 54%. Those determined as No Further Services were Needed in July was 652 or 37% and 123 or 7% Declined services. Please see annual summary report attached.

Connect continues to rotate Intake staff to Plantation General. The PGH staff have been thrilled with having Healthy Start at maternity bedside. We have struggled to replicate the same rotation at Northwest Medical Center and Holy Cross. Northwest is an HCA hospital like PGH and have been in touch with their Administration. The uptick in COVID cases at the hospitals will probably further delay the replication.

Healthy Start Home Visitation Program

All subcontract agreements have been sent and all, but Broward Health have been executed. They are pending final sign off by their legal department. With the rise in COVID cases and hospitalizations, the guidance to the provider network has been to use all safety precautions and check in with clients about visit options with virtual continuing to be an option. Please see annual summary report attached.

With the expanded capacity to bill for Medicaid in the coming year and with the approval of Exec/Finance, we moved forward with a procurement to expand Healthy Start services. Staff recommended focusing the RFP on a specialty population of behavioral health to continue to increase our integration efforts with the behavioral health network and child welfare. The RFP was advertised August 3rd and the rating committee will meet on Sept 8th to review proposals. We expect to bring a recommendation to the September Board meeting and estimate the program to be up by November 1st.

Maternal Child Health System of Care

The MCH Systems Committee met on June 8th and reviewed the Service Delivery Plan. As a reminder, both the Service Delivery Needs Assessment and the Service Delivery Plan are on our website available for download.

Fetal Infant Mortality Review (FIMR)

The Case Review Team met on July 27th. We've been able to identify and contract with a second nurse abstractor and the FIMR Program Manager has been able to expand the number of team members. The Program Manager attended the Resolve Through Sharing so she may start conducting maternal interviews.

<u>Racial Disparity</u> – As you are well aware, the key finding from FIMR for many years has been the racial disparity. Below are some updates related to community activities to address racial disparity and health equity.

The Urban League and Hispanic Unity in partnership with FIU are compiling and publishing reports, The State of Black Broward, and the State of Hispanic Broward. BHSC had a lengthy discussion with the CEO of the Urban League about lifting the issue of Maternal Child Health and provided data BHSC compiled and published. At the stakeholder kickoff there was much attention and discussion to the alarming racial disparity of Infant Mortality. This led to follow up conversations with The Community Foundation of Broward and with Commission Nan Rich's Office. The CFB is in the midst of some strategic planning, and it was a prime opportunity to raise awareness on some MCH needs.

In follow up meetings with Memorial related to West Park, Vice President of Ambulatory and Community Services, Melida Akiti, facilitated an introduction with Memorial's new Diversity and Inclusion Director, Vanessa Nazario. We were able to share awareness of the work that the CSC and the County have been leading on Racial Equity as well as our efforts at BHSC to address this issue. Ms. Nazario is gathering internal and external data in the first phase prior as they develop Memorial's plan.

The Maternal Health/HBWW committee has been looking for opportunities to share education through community and faith-based groups. On August 10th, our own Community Liaison, Alima Harley was a guest on Pastor Dr.

Henry Brown III weekly Facebook Live show B.T. Talk as part of Brown's Temple Ministries. The ministry serves the Pompano Beach community. Alima was able to talk about how every baby needs a Healthy Start.

August 25th to 31st is National Black Breastfeeding week. Our very own Community Liaison, Alima Harley, helped with the planning and is emceeing an event on Friday, August 27th, "Back to the Basics: Celebrating Black Breastfeeding Week" on Facebook Live at 10:30am. Presented by Ester March Singleton, RN, Broward WIC. Guest panelists are Dr. Brown Burgess, OB/GYN, Dr. Tamika Maxwell, Pediatrician, Donna Richards, APRN from SunLife and LaDana Cox, IBCLC from Broward County WIC.

Safe Sleep Program

The media campaign with Neighbors 4 Neighbors launched.

- The ad has reached more than 7,500 people in their network.
- The Safe Sleep Program Manager had an interview with N4N that is projected to be aired on CBS and MyTV33 at the end of August/Early September which will highlight the Safe Sleep Program.
- The PSA is in English, Spanish, and Creole and is currently featured on the N4N Website, CBS and MyTV33.
- The Safe Sleep program has been featured in the N4N newsletter which was blasted out to over 9,000 contacts.
- Safe Sleep social media posts are being featured on N4N Instagram, Twitter and Facebook pages all with a total of roughly 8,000 followers.

Training for professionals in the community continues. We have a flyer we are pushing out to the community offering this resource. We are happy to report that we have secured a second Nurse Educator to provide the Model Behavior training for the hospitals.

Infant Health Substance Exposed Newborns

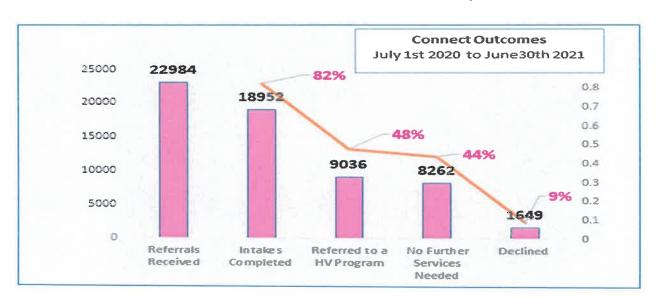
There has been great progress in the collaboration related to supporting Substance Using mothers and their infants. We met with DCF, BSO CPIS and ChildNet to revisit/revise the protocol that had been developed in January for Plans of Safe Care. The Statewide Plan of Safe Care Workgroup has relaunched after getting commitment from for a dedicated DCF participant. DCF's various Divisions (SAMH, OCW, Prevention) have a number of projects related to Plans of Safe Care. DOH is working with DCF and FAHSC on a potential pilot.

We are fully hired with the three staff members under the Broward Behavioral Health Coalition SEN grant. We have our peer Stephanie Zelaya, Service Coordination Specialist, who engages individually with mothers, The second staff person is Teresa Arenas, Services Specialist, who is charged with supporting this population with Housing, Employment/Education services and the Supervisor, Edwin Knight, who is charged with the education to the healthcare community.

Infant Mental Health

FAIMH continues its efforts in supporting Diversity, Equity, Inclusion & Belonging work by facilitating a training that focuses on Cultivating Cultural Humility. Please visit the FAIMH website for additional details.

Connect Outcomes Annual Summary



Healthy Start Home Visitation Program - FY 2021 Annual Summary

HS - Initial Assessments Completed (Prenatal-Infants)	4,384
HS - Face2Face Ongoing Visits (Prenatal-Infant/child)	17,536
HS - Total Face2Face Visits - combination of IAs & Ongoing HVs	21,920

Program Performance	Annual Average
Seventy-five percent (75%) of Healthy Start clients enrolled in the Prenatal or Infant-Child Pathway shall be screened for depression using the Edinburgh Post-Natal Depression Screen according to the schedule outlined in the Perinatal Depression Screening Intervention Pathway (All)	92%
Seventy-five percent (75%) of Healthy Start clients who were screened for depression and had a positive score shall be referred to available services for depression based on the recommended Perinatal Depression Screening & Invention Pathway	93%
Seventy-five percent (75%) of Healthy Start infants enrolled in the Infant Pathway will receive the required ASQ-3 or ASQ-SE developmental screenings based on the schedule (TOTAL)	91%
Seventy-five percent (75%) of infants who score below the cut-off value on the ASQ-3 or ASQ-SE shall be referred to the available service Screening & Intervention Pathway	93%
Seventy-five percent (75%) of post-partum women enrolled in the Interconception Care Pathway shall receive education on the Florida Family Planning Waiver	99%

			Browar	Broward HSC - Performance Dashboard	erformar	nce Dashi	board							
FY 2020-2021		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Monthly Average
	State Goal		30 10 10				R	Risk Screening	ing gri			İ		
Infant Screening Rate	90.00%	95 79%	97.90%	98.60%	97.96%	97.51%	97 20%	98 11%	97 67%	97 74%	98.23%	97 16%	97.25%	97.59%
Prenatal Screening Rate	70.00%	65.42%	6131%	66.14%	67.94%	55.05%	64.01%	72 78%	72 71%	75 72%	77 23%	64.73%	70.79%	68.32%
	State Goal						R	Risk Screening	ing					
FY 2021-2022		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	Мау-22	Jun-22	Monthly Average
Infant Screening Rate	90.00%	97 20%												97.20%
Prenatal Screening Rate	70.00%	36.13%												36 13%
FY 2021-2022		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Monthly Average
Measure	BHSC Goal					Coord	Coordinated Intake and		Referral (Connect)	nnect)				
CI&R - Total Initial Intakes (Pren-Inf/C)	1,260	1,745												1,745
CI&R - Initial Intakes Outcome - Referred to HV Program		951												951
Cl&R - % of Clients Referred to HV Program at Intake		54%												54.50%
	BHSC Goal						Health	Healthy Start Pr	rogram					
HS - Initial Assessments Completed (Pren-Inf)		438												438
HS - F2F Ongoing Visits (Pren-Inf/child)		1,506												1,506
HS - Total F2F Visits - combination of IAs & Ongoing HVs	1,600	1,944												1,944
			FI.			1000								
Legend														
Goal Met														
Goal Not Met				FOE Face +		UV -Uoma		Acronym Key:		I ENCO LT		0		
Final Results Pending				rzr –race w race		HSTA SHIPTING A IST		IA =Illiuai Assessment		Fren-Int/C = Frenatal and Intant/Child	Tenatal and	nrant/Child		
*Doubbooks														

BROWARD HEALTHY START COALITION, INC. BOARD OF DIRECTORS MEETING ATTENDANCE FY 2020-2021

FY 20/21

NAME	8/27/20	9/24/20	10/22/20	12/3/20	1/28/21	2/25/21	4/1/21	5/27/21
Dr. Lori Canning	P	Р	q	P	P	Р	Р	P
Marsha Christie	P	P	P	d	d	P	P	P
Skye Cleek	ď	P	ā	P	Р	Р	P	A
Timothy Curtin	P	Р	P	P	P	Р	P	P
Dr. Marga Figueroa	P	P	q	d	d	Р	P	A
Dr. Harleen Hutchinson	A	P	P	P	d	- d	q	P
Maria Juarez Stouffer	A	P	P	P	d	P	q	A
Regine Kanzki	A	Р	Α	P	Α	P	P	P
Barbara Lesh	P	A	P	Α				
Dawn Liberta	P	Р	P	P	P	d	q	Р
Rose McKelvie	P	P	P	P	P	P	P	Р
Allison Metsch	P	P	P	A	P	P	P	P
Amy Pont	A	P	P	P	P	P	Р	P
Dr. Sharetta Remikie	A	P	В	Р	P	Р	Р	P
Neiko Shea	P	A	P	P	A	P	P	A
Karen Swartzbaugh Ghezzi	P	A	P	P	P	P	A	P
KEY:								
P - Present								
T - Telephone								
A - Absent								
E - Excused								
R - Resigned								

Pursuant to Broward Healthy Start Coalition, Inc. By-Laws, Article III, Section 8., Sub-Section 2. (B.), "In the event that a Board member fails to attend three (3) consecutive meetings or more than five (5) of the regular Board meetings during the course of the year, he/she may be removed by the Board of Directors. A Board Member may be granted an excused absence by the Executive/Finance Committee."

BOD Attendance FY 20-21

21

JOIN US! **AUGUST 27TH**

WE'RE CELEBRATING BLACK BREASTFEEDING

WEEK

BACK TO BASICS



BREASTFEEDING VIRTUAL EVENT

10:30AM - 12:30PM (LIVE



FACEBOOK.COM/BROWARDHEALTHYSTARTCOALITION

There is a lot of information available nowadays. Let us help you sort through what is true and false and get BACK TO THE BASICS of breastfeeding.

> "Breastfeeding When Going Back to Work or School" Presented by Esther March Singleton, MBA, RN, BSN, BHS, IBCLC, RLC, Broward WIC Breastfeeding Program Coordinator

GUEST PANELISTS

Katina Brown-Burgess D.O. F.A.C.O.G

Tamika Maxwell M.D. at Pediatric Associates Donna Richards MSN, APRN, CNM, Sunlife OB/GYN

LaDana Cox BS, NE, IBCLC Broward County WIC

RAFFLES & GIVEAWAYS PROVIDED BY:













Safe Sleep Training

FREE TO ALL PROFESSIONALS!

Learn...

The 19 Safe Sleep Recommendations of the American Academy of Pediatrics

Local and National Data

How to train others In Safe Sleep, prevent sleeprelated deaths and reduce the risk of SIDS

How to participate In Broward Healthy Start Coalition's Cribs Program.

Rachel Seeley, Safe Sleep Program Manager
RSeeley@Browardhsc.org



Set Up A Training
For You And Your
Team:
954-760-1718
(Available Via Zoom or In
Person)





DIAPER DAY

Celebrating Diaper Need Awareness Week DRIVE-THRU DIAPER DISTRIBUTION

Broward Healthy Start and Miami Diaper Bank are partnering to provide clean diapers to babies and their families throughout Broward County.

FREE DIAPERS & PULLUPS

First come, first served, while supplies last.

When:

Friday, September 3rd 10:00am-12:00pm

Last car will be accepted at 11:45 or while supplies last

Where:

Broward Healthy Start Coalition 4620 N. State Rd 7 Building H LAUDERDALE LAKES, FL 33319

DRIVE-THRU ONLY, NO WALK-UPS WILL BE ACCEPTED





For more details email AHarley@Browardhsc.org